



CITY OF WAUWATOSA
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, September 28, 2010

Committee Room #2

PRESENT: Aids. Ewerdt, Walsh, Berdan, Causier, Donegan, Hanson, McBride - 7

EXCUSED: Ald. Wilson

ALSO PRESENT: J. Archambo, City Admin.; A. Kesner, City Atty.; W. Kappel, Public Works Dir.; B. Wehrley, City Engineer; J. Wojcehowicz, Water Supt.; J. Tsudy, Bus. Mgr., Water Dept.; D. Redman, Fire Chief; B. Weber, Police Chief; N. Kreuser, Health Officer

Ald. Ewerdt as Chair called the meeting to order at 8:00 p.m.

Donations and expenditure request for automated external defibrillators (AED) in police department squad cars

The committee reviewed a letter from Richard Bachman requesting permission to start a program for donations to obtain ten automated external defibrillators for the city's police cars. Mr. Bachman would launch the program in memory of his late wife Gloria with a \$1,000 donation.

Rick Bachman, W265 S7675 Crestview Dr., Waukesha spoke on behalf of his father Richard. He said they would like to launch a project to fund AED's in police vehicles. He was requesting support of the city to undertake this project.

Mr. Bachman said that Deputy Chief Jim Case was able to secure special pricing of \$1,043.90 for each defibrillator. It was felt that 12 units would be needed to be effective. This project has support of both fire and police departments and their respective unions.

Police Chief Weber said the department is all in favor for a chance to save someone's life.

The City Attorney advised the committee that they needed to approve the acceptance of donations which will be put into a budget line item. This would be a non-lapsing account.

Fire Chief Redman voiced his support saying the more AED's out in the field the better. If the police arrive on the scene first a few minutes can mean the difference between life or death. He sees this as a worthwhile effort and would like to see it go forward.

Moved by Ald. McBride, seconded by Ald. Causier to recommend approval of the acceptance of donations for automated external defibrillators (AED) to be put into a budget line and to expend. Ayes: 7

VHF radio replacement grant

The committee reviewed a memo from the Fire Chief requesting authorization to apply for a grant through the State Office of Justice Assistance (OJA) to replace soon-to-be obsolete VHF radios.

The Federal Communication Commission (FCC) has adopted regulations requiring all VHF radios to be narrow band capable (12.5 MHZ instead of 25 MHZ) by the end of 2012. The department has planned for this change in the Capital Improvement Program (CIP) budget with \$100,000 budgeted for 2012. Replacement of these radios is necessary for all mutual aid response, access to federal disaster frequencies, and for linking to the statewide VHF system currently being developed.

The OJA has completed five rounds of awards to replace radios for various agencies around the state. The department has put applications in prior years and has not received an award. All agencies who have not received an award are required to re-submit applications for round 6 of the grant program. If an award is granted the department would be required to pay for 25% of the costs.

The total cost is estimated at \$130,100. If an award is received in the amount of \$97,575 there would be a local share to pay of \$35,525. Chief Redman said that there are no funds in the 2010 or 2011 budget to cover this. He suggested the Reserve for Contingencies fund could be used. The Chief reported that these radios were intended to be funded out of the general fund in 2012.

Moved by Ald. Walsh, seconded by Ald. Hanson authorizing the Fire Chief to apply for a grant through the State Office of Justice Assistance (OJA) to update VHF radios per FCC regulations. There is a 25% city matching in the amount of \$35,525. Ayes: 7

Curling Club contract renewal at the Muellner Building

The committee reviewed a memo from the Public Works Director regarding the renewal of a contract with the Curling Club for ten years. The current contract expires on September 30, 2012. This is being brought forward now in the event that a decision is made to not renew this lease; the curlers would have ample time to search for a different facility.

Mr. Kappel reported that the Parks Board had a lengthy discussion on the terms of the contract. The Parks Board recommended a ten-year contract due to the long history the Curling Club has with the city and the economic benefit they bring.

Ald. Walsh noted as a liaison to the Parks Board committee that there was some discussion about a contract length of only five years to make it consistent with Tosa Tonight. He asked that some financial paperwork be received from the club.

Mr. Havas, 7300 W. Chestnut Street, was trying to understand the request. He said the city could certainly run a credit check that the club would provide references. Mr. Walsh requested a balance sheet or income statement. Mr. Havas felt that there has been enough of a relationship with the city, and he is trying to understand Ald. Walsh's request a little better. Mr. Havas noted that they are entering into a lease in the second phase of a five stage process. He advised the committee that there have not been any payment issues.

The committee discussed the \$600 annual fee paid by the Curling Club. It was unknown how long the \$600 fee has been in effect, probably several decades, formally for the past ten years. Mr. Kappel said the

chiller bill is split 50/50 with the club. He also advised the labor time is scale plus benefits plus a mark-up.

Mr. Kappel advised that there was one substantive change to the agreement, item #6 which is the schedule for the public skating dates for the year to be established by February 15th of each year. The purpose behind this change is to provide the dates for the printing of the school calendar. Mr. Kappel said since the dates have been placed on the school calendar, the use of the skating rink on these days has increased.

Moved by Ald. McBride, seconded by Ald. Hanson
to recommend approval of the contract renewal subject
to the requested language change to the contract item 15b,
add or any other basis prohibited by state and federal law. Ayes: 7

Milwaukee Water Works (MWW) Public Service Commission rate case update

The committee reviewed a memo from the Water Superintendent with an update on the water rate increase requested by Milwaukee Water Works. Mr. Wojcehowicz reminded the committee that during July 2009, the MWW wholesale customers were informed of a potential 36% rate increase in purchased water costs. In August 2009, the Wholesale Customer Group (Wauwatosa, West Allis, Menomonee Falls, New Berlin, Shorewood, Brown Deer, Butler, Greendale, Mequon, and Milwaukee County) decided to jointly work together and contract the services of a rate analyst consultant to protect our interests.

At some point in the future, the Wauwatosa Water Utility will experience an increase in our purchased water expenses at a rate to be determined by the Public Service Commission. Once this has been determined the Utility will request the Budget and Finance Committee and the Common Council to pass through the rate increase to our customers.

Mr. Wojcehowicz updated the committee on a recent hearing where the estimated cost has been reduced to a 12% increase. No dates have been set for briefs or final decisions. Rates will not change until the impact is known. No action is being requested at this time.

Wisconsin Public Service Commission Simplified Rate Case application

The committee reviewed a memo from the Water Superintendent desiring to file a Simplified Rate Case Application with the Public Service Commission (PSC) to increase water revenues. The Public Service Commission is an independent regulatory agency responsible for the financial regulation of more than 1,300 Wisconsin public utilities, including those that are municipally owned. A Simplified Rate Case Application is an inflationary type increase that helps utilities maintain rate continuity so that customers benefit from smaller, more frequent rate increases. In 2006, the Wauwatosa Water Utility last petitioned the Common Council to accept the PSC's full rate case review recommendation that increased water rates.

Mr. Wojcehowicz said that water rates haven't been adjusted since 2006. The simplified rate is a cost of living adjustment and he asked the committee for approval to apply for this. Mr. Wojcehowicz said that this increase would put the city a little below the state average.

Moved by Ald. McBride, seconded by Ald. Hanson
to recommend approval for the water utility to file a
Simplified Rate Case Application with the PSC and

approve the implementation of the PSC simplified rate review. Ayes: 7

Professional services for water main replacement design and contract administration

The committee reviewed a memo from the Purchasing Manager and the Water Superintendent regarding the award of professional services for design and contract administration to replace approximately 6,350 feet of deteriorating water main in six Wauwatosa water utility locations:

- W. Cedar Avenue from N. 63rd to N. 64th Street
- W. Courtland Avenue from N. 107th Street to N. Parkside Drive
- N. Delco Avenue from W. Ruby Avenue to W. Courtland Avenue
- W. Glendale Avenue from N. 108th Street to N. Delco Avenue
- W. Hillcrest Drive from N. 70th Street to N. 74th Street
- N. 117th Street from Watertown Plank Road to W. Vliet Street

Mr. Wojcehowicz said due to the retirement of the utility engineer, an RFP was sent out to eight engineering firms; seven responded and Graef submitted the lowest bid. Mr. Wojcehowicz recommended awarding the contract to Graef.

Moved by Ald. Donegan, seconded by Ald. Berdan to recommend authorization to issue a purchase order to Graef in the amount of \$43,900. Ayes: 7

Milwaukee Metropolitan Sewerage District's (MMSD) Private Property Infiltration and Inflow (PPII) program

The committee reviewed a memo from the City Engineer authorizing staff to create and administer a private property infiltration and inflow (PPII) reduction program.

The Milwaukee Metropolitan Sewerage District (MMSD) has created a PPII program. The program is intended to reduce clear water entering the sanitary sewer system. Excess clear water in the sanitary sewer system can lead to basement backups and sewer overflows on a regional basis. The information provided listed the activities that are and are not eligible for this program.

Mr. Wehrley discussed the program with the committee and said that MMSD is proposing to fund the program over the next several years. The City of Wauwatosa's share of the amount will be recalculated annually by the equalized value of the communities. There is also a 25% municipal cost share which can be a combination of City dollars, private dollars, and/or eligible staff time.

Mr. Wehrley discussed with the committee the lateral replacement/lining suggested programs which include:

- Homeowner (non CDBG eligible) initiated work with a \$1000 rebate (up to 75% cost of work)
- CDBG Homeowner initiated work at 90% of actual costs (subject to available CDBG funds)
- City initiated work to cover full cost of the work (subject to available funds)

The committee discussed the homeowner \$1000 rebate and wondered if the money would go further with the other programs. Mr. Wehrley advised that to make the funding equitable to all citizens the \$1000 rebate was included as not all homes have a stormwater sewer in front of their home that may have a leak detected and then paid by the City. This would help toward their cost to disconnect and install a sump pump.

The committee determined that more discussion be held on this. They felt the city needs a discussion on this and would like to hear more information from alderpersons and constituents.

Moved by Ald. McBride, seconded by Ald. Donegan to recommend authorization to make an application to MMSD for property infiltration and inflow program dependent upon criteria to be established.
Ayes: 4 Noes: 3 (Hanson, Berdan, Causier)

Milwaukee Metropolitan Sewerage District's (MMSD) Stormwater Best Management program

The committee reviewed a memo from the City Engineer authorizing staff to create and administer a stormwater best management practices program.

The Milwaukee Metropolitan Sewerage District (MMSD) has created a Municipal Stormwater Best Management Practices (BMP) program. The program is intended to reduce stormwater runoff and improve water quality through the implementation of stormwater best management practices on a regional basis.

Mr. Wehrley reported that MMSD expects to fund this program for five years. The 2010 Wauwatosa share of the program is estimated at \$64,642 which is based on the equalized value of our community. There is a 25% municipal cost share with this agreement. The cost share can be a combination of City dollars, private dollars, and/or eligible staff time.

Mr. Wehrley said the intent of the program is to reduce the water volume of pollutants leaving a site. Mr. Wehrley has requested more information on this program from MMSD. He suggested using these funds for a single large project as opposed to many mini projects.

Moved by Ald. McBride, seconded by Ald. Donegan to recommend authorization to make an application to MMSD for Stormwater Best Management program. Ayes: 6

(Ald. McBride excused at 9:45 – 6)

Vouchers

Name	Dept.	Reason and location	Date	Amount
David Cefalu	Police	Basic Narcotics Investigator's course (DEA)	8/22/10	187.34
John Milotzky	Police	Writing Search Warrants - MCTC; Johnston, IA	09/06 - 09/10	40.83

Michael Loy	HR	20th Annual Wellness Conference - WI Dells	09/13 - 09/14	375.14
Marie Kushner	Police	Microsoft Excel - Milwaukee	09/16 - 09/17	18.00
Timothy Sharpee	Police	SE WI Police Management Program	05/10 - 05/11	1,109.00
Jim Wojcehowicz	Water	WI Water Association Conference	09/14 - 09/17	567.00

Moved by Ald. Hanson, seconded by Ald. Berdan
that the vouchers be allowed and paid – Ayes: 6

The meeting adjourned at 9:43 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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