



CITY OF WAUWATOSA
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, July 13, 2010
Committee Room #2

PRESENT: Alds. Walsh, Berdan, Donegan, Causier, Hanson, Wilson- 6

EXCUSED: Alds. McBride, Ewerdt

ALSO PRESENT: J. Archambo, City Admin.; A. Kesner, City Atty.; R. Braier, Finance Dir.;
W. Wehrley, City Engineer

Ald. Walsh as Vice-Chair called the meeting to order at 8:10 p.m.

100-ft. tall freestanding communication tower at 2630 N. 64th Street

The committee reviewed an updated memo from the Water Superintendent for a communication tower at the N. 64th Street pumping station to improve video surveillance recording capabilities. This tower is consistent with two other existing communication towers located in the city.

Mr. Wojcehowicz reiterated his recommendation for the freestanding aluminum tower at a cost of \$19,205.96 from Baycom, Inc. He noted that the utility desires to construct the most cost effective, reliable communication tower to enhance security as part of the city's overall video surveillance system network.

As requested, Mr. Wojcehowicz checked into having the tower painted. He estimated the cost to be approximately \$3,000 with ongoing maintenance. He said it would be problematic to maintain and would be costly.

Members of the committee were appreciative of the additional efforts made by the Water Superintendent to secure the best pricing.

Moved by Ald. Hanson, seconded by Ald. Donegan
to recommend approval of the freestanding aluminum
tower in the amount of \$19,205.96 – Ayes: 4 Noes: 2 (Walsh, Wilson)

Additional funds for 2010 sanitary sewer investigations

The committee reviewed a memo from the City Engineer requesting to amend the 2010 Sanitary Sewer Operating budget to provide funding for additional sanitary sewer investigations.

Mr. Wehrley reported that they have had success with recent dye water sewer investigations. They would like to perform dye water testing in the Meinecke area this summer and proceed with the final design this winter.

Mr. Wehrley said the amount of additional sewer investigation funds being requested is \$325,000. Of this he requested \$136,600 to come from available budgeted funds due to unfilled positions, leaving a balance of \$188,400. He proposed to use \$188,400 of Sanitary Sewer Reserve Surplus which has a budgeted amount of \$369,000 for 2010.

Mr. Wehrley said that Sanitary Sewer Rates for 2011 could be adjusted to restore the surplus. The cost to the average homeowner for \$188,400 of additional expenditures would be approximately \$2.00 per quarter for one year.

Leaks are being discovered during the dye testing that are not readily apparent. The City Engineer noted that in the Ravenswood area when dye testing was done, it was discovered that about 80% of the leaks were on the homeowner-owned laterals. If the same situation is discovered in the Meinecke area and the city decides to have the leaks sealed up, it may be possible to install smaller pipes. Mr. Wehrley advised dye testing may show the best way to adequately diagnose our sewer systems.

Moved by Ald. Donegan, seconded by Ald. Hanson
to recommend approval to amend the 2010
Sanitary Sewer Operating budget to provide an
additional \$325,000 for sanitary sewer investigations,
reducing 2010 wages and fringe benefits by \$136,600 – Ayes: 6

Amend professional services agreement with AECOM for design of sanitary sewer improvements

The committee reviewed a memo from the City Engineer regarding a professional services agreement with AECOM for design of sanitary sewer improvements. Mr. Wehrley said that AECOM was contracted in 2009 for sewer investigations in the Meinecke and Watertown Plank Road areas. This work included an evaluation of the operations of our existing by-pass pumping stations.

Mr. Wehrley said the next phase of the project is the design phase as well as the evaluation of the remainder of the pump stations. The improvements proposed include rerouting pump station force mains, installing sewer level sensors, and upgrading to a SCADA system that provides real time monitoring. Mr. Wehrley advised that AECOM has in-depth knowledge of the work that needs to be done and the staff available to start the design work and asked that the usual consultant procurement process be waived.

Moved by Ald. Hanson, seconded by Ald. Donegan
to recommend approval to enter into a professional
services agreement with AECOM Technical Services, Inc.
in the amount of \$89,000 waiving the usual consultant
procurement process – Ayes: 6

Revise the 2010 Budget for Tax Incremental Financing (TIF) District No. 2 expenditures

The committee reviewed a memo from the City Engineer regarding revising the 2010 Capital Budget to provide for TIF No. 2 expenditures.

Mr. Wehrley explained in preparation of closing TIF No. 2 – Research Park, the city met with Research Park representatives and compiled a list of items that they would like complete prior to closing the TIF. The City Administrator would like to complete as many of these projects prior to the end of 2011. In order to do this several of the projects will have to be started this year.

The committee discussed some of the projects listed. Mr. Wehrley advised that the LED street lighting retrofit and consultant/analysis design would be some of the first expenditures. Depending on the workload of the consultant some construction could begin later this year or early in 2011.

Mr. Wehrley answered questions about the TIF to the committee. He requested that the 2010 budget be revised for up to \$5 million of capital improvements for projects related to TIF No. 2. He also requested to amend the 2011 Capital Budget to include any carryover of unspent funds.

Attorney Kesner explained that the contemplated projects are not new things. The project plan has been amended three times. The city would like to accelerate getting the projects done. Mr. Kesner said all of the projects have been reviewed to make sure they comply with the plan.

Moved by Ald. Donegan, seconded by Ald. Wilson
to recommend approval of revising the 2010 Capital Budget
to provide up to \$5 million of capital improvements for
projects related to TIF No. 2, and amending the 2011 Capital Budget
to include carryover of all unexpended project monies – Ayes: 6

Addition to contract for preparation of the Village Center/State Street Corridor Plan

The committee reviewed a memo from the Community Development Director regarding the completion of a corridor plan study for the Village Center/State Street Corridor. Mr. Archambo reported that there is a similar study currently being done on North Avenue. They would like to waive the usual consultant procurement process in that there would be a number of efficiencies in using the same vendor.

There are three key issues in the village that require professional expertise: pedestrian vehicular parking, design principles and recommendation for development opportunities, and economic market study and appropriate business mix that would support continuing growth in this business area.

Jeff Roznowski, 2609 N. 82nd Street, Bill Brown, 1949 Forest Street, and Sean Phelan, 117 N. Jefferson all members from the Business Improvement District (BID) spoke in support of the request for RDG to perform the village study. They thought extending the contract and consolidating services for the two studies would result in a more efficient process that would create lower costs and time management.

Mr. Kesner advised that the village study could be added to the contract with RDG. The proposed bid is for \$38,500 for professional services plus expenses as defined in the contract using CDBG funds.

Moved by Ald. Donegan, seconded by Ald. Hanson
to recommend approval of the request to make an
addition to the contract with RDG to include the study of
the Village Center/State Street corridor with funds
coming from CDBG administrative portion – Ayes: 6

Vouchers

Name	Dept.	Reason and location	Date	Amount
Katie Gierach	Police	Forensic Scene Mapping using Lasers course - Rhinelander	6/20 - 6/25/10	456.61
Jack Morrison	Police	Forensic Scene Mapping using Lasers course - Rhinelander	6/20 - 6/25/10	447.76
Ryan Cepican	Police	Forensic Scene Mapping using Lasers course - Rhinelander	06/20 - 06/25/10	159.59
Eileen Miller-Carter	Legal	Municipal Attorney Institute - Lake Geneva	06/16 - 06/18/10	639.42
Beth Aldana	Legal	Municipal Attorney Institute - Lake Geneva	06/16 - 06/18/10	293.00
Paula Roberson	Police	ICAC Investigations School - Camp Douglas, WI	06/21 - 06/25/10	55.55
Jill McGuire	Health	Refugee Conference - UW-Milwaukee	6/29/10	49.90
Sue Javoroski	Health	2010 WI State Prevention Conference - WI Dells	06/22 - 06/24/10	467.18
Barry Weber	Police	2010 WI Police Executive Group Conference - Lake Nebagamon	06/27 - 06/30/10	675.20

Moved by Ald. Hanson, seconded by Ald. Berdan
that the vouchers be allowed and paid – Ayes: 6

The meeting adjourned at 9:18 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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