



CITY OF WAUWATOSA
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, March 31, 2009
Committee Room #2

PRESENT: Alds. Ewerdt, Donegan, Jay, Walsh, Krol, Organ – 6

ALSO PRESENT: J. Archambo, City Admin.; B. Aldana, Asst. City Atty.; E. Miller Carter, Asst. City Atty.; R. Braier, Finance Dir.; W. Kappel, Public Works Dir.; N. Kreuser, Health Officer; J. Beix, Env. Health Mgr.

Ald. Ewerdt as Vice-chair called the meeting to order at 8:35 p.m.

Proposed increases to the consolidated fee schedule for state agent license fees

The committee reviewed a memo from the Health Officer regarding a proposed increase to the Wauwatosa consolidated fee schedule. This request is to increase the State Agent license fees for restaurant, food, and other establishments as a direct result of the increase in the State of Wisconsin fee schedule. The State Agent fiscal year 2009/2010 begins July 1, 2009.

The Health Officer reported that the city reimburses the state 10% of the state agent license fees. The city retains the remaining 90%. She said the State adopted a new fee schedule effective July 1, 2009 after the 2009 city budget was approved. The Board of Health voted to increase the fees and recommended implementing the changes in 2009.

Moved by Ald. Krol, seconded by Ald. Walsh to recommend approval to increase the State Agent license fees as a direct result of the increase in the State of Wisconsin fee schedule.

Ald. Donegan asked for clarification on the increased fees. Mr. Beix explained that the amount of reimbursement due to the state for fiscal year 2010 will be a 43% increase and a 64% increase in 2012. He said without raising license fees there would be a shortfall. Mr. Beix said the state increase is a two step increase and the requested fee changes reflect both of these increases.

Ald. Kroll commented that some of these license fees have not been increased since 1995. He said if the consumer price index were looked at you would find that the increase is not out of line.

Ald. Ewerdt questioned why some fees were increased at a higher percentage than others. Mr. Beix replied that the state did a cost analysis and these are the numbers the state came up with.

Vote on the motion, Ayes: 6

American Recovery and Reinvestment Act Funding for the resurfacing of W. Burleigh St.

The committee reviewed a memo from the City Engineer requesting authorization to apply for American Recovery and Reinvestment Act funding for the construction of the resurfacing of W. Burleigh Street from the east city limits to approximately STH 100. Mr. Wehrley also requests authorization for staff to negotiate into an agreement with a consulting engineering firm for the design of the above project.

Mr. Archambo provided a contextual background on the federal stimulus program. He said the program is in the interest of getting funds to help the economy as quickly as possible and the method to do this is by existing programs. The Burleigh Street project fits into this program which is in the second phase. He noted that this particular mechanism has an extremely tight deadline. The application must be submitted by April 8th, and the design has a submission deadline date of June 1st. The grant would cover between 80% - 100% of the project. The city would have to pay 100% of the design costs.

Mr. Archambo said there are some concerns with this project. This has to go through a state bidding process which could result in higher bids. Money has to be paid out in advance for the design consultant and there is no guarantee that we will be awarded the grant. The design consultant is estimated to cost between \$75,000 and \$100,000. He said there is an opportunity here to receive some funding. There will be another phase coming later in the year. He felt that more applications would be submitted later in the next round than now. The design could not be done in house without dropping other projects. The design itself if completed and not awarded would not be a total waste of money, the design could be usable in the year this project was originally scheduled in the five year plan. The risk is the \$75,000 - \$100,000 consultant cost. There is not a correct answer to this which makes it most difficult.

Mr. Archambo said that funding will need to be found for this consultant. It would be preferable to go through the regular budget cycle and complete the work the following year. Some ideas would be to not do other work that we have in the capital plan and defer some budgeted amount. For instance a part of the fire station budget could be used as this work will not be completed this year, some of those funds could be used. That would just push the cost into the next budget year.

Mr. Kappel said through a process of elimination this project was chosen. The five year plan was looked at keeping in mind that only arterial roadways could be done. Mr. Kappel said that there is an assumption that they will be able to find a consultant to do the design work with the June 1st deadline. Mr. Kappel said the work would have to be done by the state standard which we would not necessarily have done. He also said that there is the potential through the stimulus to recapture the design money through the assessment process.

Ald. Krol said he is all in favor of taking the money if it is made available although he has some concerns. He said there is such a short time to respond with no guarantee that we will receive the funds. He said that this work was originally scheduled for 2012 and felt this could cause a hardship to the residents who were not expecting this assessment until 2012.

Ald. Donegan said he doesn't think we should turn down any funds we could potentially receive.

Moved by Ald. Donegan, seconded by Ald. Walsh
to recommend approval authorizing staff to apply for
American Recovery and Reinvestment Act funding for
the construction of the resurfacing of W. Burleigh Street
from the east city limits to approximately STH 100 and to
authorize staff to negotiate and enter into an agreement
with a consulting engineering firm for the design of the
above.

Ald. Donegan commented that by design there is a sense of urgency behind these projects and realizes this will be difficult with the tight deadlines. He feels the reward will outweigh the risk. The time value of money by pushing this project forward three years is another reason to go ahead with this.

Ald. Ewerdt was also concerned about the early assessment on these properties. Mr. Kappel advised that we will go through the normal public hearing process for public comment and this would be added to the 2009 capital program. The assessment rate that has already been established will be used. It is unknown if the design work will be able to be done by the June 1st deadline and what the cost would be. He said the benefits may outweigh the risk.

Ald. Jay commented that she doesn't think this is a good idea, there is no guarantee that this will happen. She said just because the stimulus money is out there to grab doesn't mean we should go for it.

Ald. Krol asked if this is approved where the funding would come from for the design work. Mr. Braier recommended that the funds come from a project not yet identified by Engineering or Public Works. He said later in the year a budget could be reestablished for that project.

Vote on the motion, Ayes: 4 Noes: (Krol, Jay)

Vouchers

Name	Dept.	Reason and location	Date	Amount
Andy Budde	Health	Certified pool spa operators course - Germantown	2/17 - 2/18/09	242.98
Mark Finken	Police	Crystal Report Training Level 1 - Brookfield	1/19/09	209.00
Doug Spankowski	Water	Wisconsin Wastewater Operator's Association WWOA Annual Meeting - Random Lake, WI	2/12/09	28.00
James Wojcehowicz	Water	Cross-Connection Control Surveying - UW Madison	03/03 - 03/05/09	957.63
Michael Anton	Fire	WI Fire Chiefs Education Association Conference - Wisconsin Dells	03/11- 03/13/09	345.00
Michael Pearson	Police	Defensive Tactics Training	03/09 - 03/13/09	48.00
Michael McDermott	Police	Defensive Tactics Training	03/09 - 03/13/09	48.00
Paula Roberson	Police	Missing Children Conference - Stevens Point	03/01 - 03/03/09	264.78
P. Allen, B. Dess, R. Mente	Parks	Turf & Irrigation Conference - Waukesha	3/12/09	117.00
Robert Kelly	Engineering	Pedestrian Safety Workshop - Madison	3/18/09	158.23
Jim Bembenek	Purchasing	WAPP Annual Conference - Wauwatosa	03/19 - 03/21/09	50.00
Katie Gierach	Police	Crime Scene Processing and Photography - Oak Creek	03/16 - 03/20/09	36.46
Katie Gierach	Police	Vehicular Homicide Conference - Brookfield	03/11 - 3/13/09	26.23
Jeremy Bronner	Police	Crime Scene Processing and Photography - Oak Creek	03/16 - 03/20/09	44.66
Jeremy Bronner	Police	Vehicular Homicide Conference - Brookfield	03/11 - 3/13/09	26.23
Lisa Hudson	Police	2009 Wisconsin Association of Identification Conference (WAI)	03/17 - 03/20/09	55.95
James Archambo	Administration	WCMA/WAMCAM Professional Seminar - Middleton	02/26 - 02/27/09	326.35

Moved by Ald. Jay, seconded by Ald. Organ
that the vouchers be allowed and paid – Ayes: 6

Ald. Organ commented on one of the seminars attended at UW Madison. She said that there are scholarships available through the Transfer Information Center. Mr. Kappel reported that APWA has scholarships as well.

The meeting adjourned at 9:22 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

mks