



CITY OF WAUWATOSA
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BOARD OF PUBLIC WORKS

Regular Meeting, Monday, February 16, 2004 - 8:30 a.m.

PRESENT: Mr. Braier, Finance Dir.; Ms. Ledesma, City Clerk; Ms. Welch, Community Dev. Dir.;
Mr. Wheaton, Chief Insp. -4

EXCUSED: Mr. Kesner, City Atty.

ALSO W. Kappel, Dir. of Public Works; W. Wehrley, City Eng.; J. Bembenek, Purch.

PRESENT: Mgr.; J. Kroll, Spec. Proj. Eng.

Mr. Braier in the Chair.

The Chair requested any additions or corrections to the minutes of the previous meeting.

It was moved by Mr. Wheaton, seconded by Ms. Welch to accept
the minutes as printed. Ayes: 4

Exception to Night-Time Construction Limitations. Mr. Donald Pfarr, Jr., President of Central Contractors Corporation of Southeastern Wisconsin, P.O. Box 275, Bristol, Wisconsin, requested permission to operate a ground thaw machine day and night for seven days beginning today at 8616 W. North Avenue, the site of the future Sendik's food store. He explained that the machine runs heated water beneath cold weather protection blankets in order to remove frost from the ground. By ordinance, the machine could only be operated from 7 a.m. to 7 p.m., but Mr. Pfarr would like to run it around the clock to accelerate the thawing process. The machine reportedly operates at a sound level of 3 decibels.

Mr. Wheaton indicated that a central air conditioning unit runs at about 75 decibels. He reported that agendas for this meeting were hand delivered to the two adjoining property owners to inform them of this request and give them an opportunity to express any concerns they might have.

At the request of the Director of Public Works, Mr. Pfarr provided his home phone number for emergency contact purposes.

It was moved by Ms. Welch, seconded by Ms. Ledesma to approve day
and night operation of a ground thaw machine for a period of 7 days. Ayes: 4

Purchase of Annual Flowers and Trees. the Board reviewed a memo from the Purchasing Manager recommending the purchase of annual flowers and trees from the City of Milwaukee in the amount of \$9,710.92. Mr. Kappel explained that the annual flowers are for beds the city will continue to maintain on major arteries and at entrance points to the city. Some city flower beds were previously taken over by the Beautification Committee, and that group is soliciting volunteers for other beds that the city will no longer plant.

It was moved by Mr. Wheaton, seconded by Ms. Welch to recommend to Council purchase of annual flowers and trees from the City of Milwaukee in the amount of \$9,710.92. Ayes: 4

HVAC and Boilers Preventative Maintenance Program. The Board reviewed a memo from the Special Projects Engineer and the Purchasing Manager recommending a one-year extension of the current service agreement with Downey, Inc., for preventative maintenance services to HVAC systems and boilers throughout the city. Mr. Kroll reported that Downey, Inc. has performed well over the past three years and has kept their price increases in check. Their 2004 proposal totals \$8,144 for HVAC work and \$5,046 for boiler work, representing a 1.9% increase from 2003. In order to provide additional options for specialty repairs, Mr. Kroll further recommended retaining four other contractors as pre-qualified to perform work on an as-needed basis in situations where the estimated cost is less than \$8,000. Those contractors are Mechanical Concepts, LLC; Iron Fireman-Milwaukee; Butters-Fetting Co., Inc.; and Illingworth Corporation.

It was moved by Mr. Wheaton, seconded by Ms. Ledesma to recommend to Council a one-year extension of the existing service agreement with Downey, Inc., and pre-qualification of four additional contractors for work on an as-needed basis based on price, convenience, and availability. Ayes: 4

Emulsion and Street Patching Materials. The Board reviewed a memo from the Purchasing Manager recommending four vendors as suppliers of emulsion and street patching materials for the spring/summer repair season on an as-needed basis based on price, convenience, and availability. The vendors are American Asphalt Materials, Inc.; Payne and Dolan; Northwest Asphalt Products, Inc.; and Sherwin Industries, Inc.

It was moved by Ms. Ledesma, seconded by Mr. Wheaton to recommend to Council approval of four vendors, as named, to provide emulsion and street patching materials on an as-needed basis based on price, convenience, and availability. Ayes: 4

Concrete Street Lighting Poles. The Board reviewed a memo from the Purchasing Manager recommending purchase of 20 concrete street lighting poles from Traditional Concrete, the lowest of three bidders, in the amount of \$11,650. Mr. Bembenek reported that this vendor has been used previously and the city has been satisfied with the quality of the poles supplied.

It was moved by Mr. Wheaton, seconded by Ms. Welch to recommend to Council award of the bid for 20 concrete street lighting poles to Traditional Concrete in the amount of \$11,650. Ayes: 4

Ground Water Testing and Analysis. The Board reviewed a memo from the Purchasing Manager reporting that Test America, Inc. has agreed to maintain their 2003 price structure for 2004 ground water analysis and testing at the city's landfill site. Mr. Bembenek recommended continuation of those services at a cost not to exceed \$9,400. Mr. Kappel clarified that city staff draws the sample and the vendor performs the laboratory testing.

It was moved by Ms. Welch, seconded by Ms. Ledesma to recommend to Council extension of the current agreement with Test America, Inc. for 2004 ground water analysis and testing at the city's landfill in an amount not to exceed \$9,400. Ayes: 4

Testing and Repair of Large Water Meters. The Board reviewed a memo from the Purchasing Manager recommending extension of the current contract with JCH for testing and repair of large water meters in 2004. Mr. Bembenek reported that the company offers exceptional services and has maintained the same pricing since 2995.

It was moved by Mr. Wheaton, seconded by Ms. Ledesma to recommend extension of the contract with JCH for testing and repair of large water meters in 2004. Ayes: 4

2003 Special Assessments for Street Improvements. The Board reviewed a Council resolution entering special assessments for the 2003 street improvement program on the tax roll.

It was moved by Ms. Ledesma, seconded by Ms. Welch to recommend adoption. Ayes: 4

2003 Sidewalk Program Special Assessments. The Board reviewed a Council resolution entering special assessments for the 2003 sidewalk program on the tax roll.

It was moved by Mr. Wheaton, seconded by Ms. Ledesma to recommend adoption. Ayes: 4

Easement Agreement with WE Energies. The Board reviewed a proposed easement agreement with Wisconsin Electric Power Company, d/b/a WE Energies, covering strips of land of various widths in the area of N. 70th, N. 71st, N. 72nd, and W. Chestnut Streets, Hart Park Lane, and the vacated street formerly known as 62nd Street. The stated purpose of the easement relates to erection, operation, maintenance, and replacement of underground utility facilities and appurtenant equipment under and above ground.

It was moved by Mr. Wheaton, seconded by Ms. Ledesma to recommend to Council approval of the proposed easement. Ayes: 4

Water Pumpage Report. The water pumpage report and billing analysis for January 2004 showed pumpage of 154,514,400 gallons during the month; January 2003 pumpage was 173,315,800 gallons. The Chair ordered the report placed on file.

Encroachment Agreement with Wauwatosa Cemetery. The Board reviewed a staff memo recommending execution of an encroachment agreement with Wauwatosa Cemetery for existing graves that encroach into W. Wright Street right-of-way. The existing graves would be allowed to remain but additional burials would not be allowed.

It was moved by Ms. Welch, seconded by Mr. Wheaton to recommend to Council execution of an encroachment agreement with Wauwatosa Cemetery. Ayes: 4

Contract 02-04A, Sanitary Sewer, Storm Sewer and Water Main Relay, Repair & Extension – Final Payment. The Board reviewed the following:

Board Resolution

WHEREAS, the Engineering Service Section of the City of Wauwatosa has made final inspection of the work for the relay, repair and extension of sanitary sewers, storm sewer and water mains on N. 6th Street, W. Clarke Street, Lefeber Avenue and N. Mayfair Road under Contract 02-04A; and

WHEREAS, this inspection showed that the Contractor has completed the work in an acceptable manner and in accordance with the terms of the contract; and

WHEREAS, the Director of Public Works has provided written certification as to said completion and that the same is ready for final payment;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin, as follows:

Section 1. That the original contract work, emergency work and the extra work performed under Contract 02-04A Sanitary Sewer, Storm Sewer and Water Main Relay, Repair and Extension is hereby accepted.

Section 2. That the final completion date be extended to October 31, 2002, due to the City delaying the start of some water main work until the Burleigh Water Tank was back on line and the City adding emergency sanitary sewer repairs to the contract.

Section 3. That the proper city officers be and they are hereby authorized and directed to draw and sign a city order in the sum of Twenty-one Thousand Fifty-eight Dollars and Thirty-eight Cents (\$21,058.38) in favor of American Sewer Services, Inc., as final payment under said contract. The proper city officials

shall hold the payment until receipt of waivers of lien for labor and materials furnished under said contract and receipt of an affidavit stipulating compliance with wage rate requirements.

It was moved by Mr. Wheaton, seconded by Ms. Welch to approve the foregoing. Ayes: 4

Contract 02-04B, Reconstruction of Fully Deteriorated Sewers Using a Structural CIPP Relining Process – Final Payment. The Board reviewed the following:

Board Resolution

WHEREAS, the Engineering Service Section of the City of Wauwatosa has made final inspection of the work for the reconstruction of sanitary sewers on N. 65th Street and on Lefeber Avenue using a structural cured-in-place-pipe (CIPP) relining process under Contract 02-04B; and

WHEREAS, this inspection showed that the Contractor has completed the work in an acceptable manner and in accordance with the terms of the contract; and

WHEREAS, the Director of Public Works has provided written certification as to said completion and that the same is ready for final payment;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin, as follows:

Section 1. That the contract performed under Contract 02-04B Reconstruction of Fully Deteriorated Sewers Using a Structural CIPP Relining Process is hereby accepted.

Section 2. That the final completion date be extended to October 30, 2002, due to the City delaying the start of the relining work until the road repaving projects were completed under a separate contract.

Section 3. That the proper city officers be and they are hereby authorized and directed to draw and sign a city order in the sum of One Thousand One Hundred Ninety-eight Dollars and Seventy-one Cents (\$1,198.71) in favor of Insituform Technologies USA, Inc., as final payment under said contract. The proper city officials shall hold the payment until receipt of waivers of lien for labor and materials furnished under said contract and receipt of an affidavit stipulating compliance with wage rate requirements.

It was moved by Mr. Wheaton, seconded by Ms. Ledesma to approve the foregoing. Ayes: 4

Annual Report of the Board of Public Works. A draft copy of the annual report of the Board of Public Works was reviewed by Board members. The report must be transmitted to the Common Council no later than the first week of March.

It was moved by Mr. Wheaton, seconded by Ms. Ledesma to accept the report and recommend to Council that the report be placed on file. Ayes: 4

Contract Updates. Mr. Wehrley reported that the Blue Mound water main project is proceeding well and work should start on the side streets later this week.

The meeting adjourned at 8:49 a.m.

Secretary to the Board

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