



CITY OF WAUWATOSA
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BOARD OF PUBLIC WORKS

Regular Meeting, Monday, June 14, 2004 - 8:30 a.m.

PRESENT: Mr. Braier, Finance Dir.; Mr. Kesner, City Atty.; Ms. Ledesma, City Clerk; Ms. Welch, Community Dev. Dir.; Mr. Wheaton, Chief Insp.

ALSO

PRESENT: W. Kappel, Dir. of Public Works; W. Wehrley, City Eng.; J. Kroll, Spec. Proj. Eng.

Mr. Braier in the Chair.

The Chair requested any additions or corrections to the minutes of the previous meeting.

It was moved by Mr. Wheaton, seconded by Mr. Kesner to accept the minutes as printed. Ayes: 5

Air Conditioning Unit – 2223 N. 73rd Street. The Board reviewed an application by Thomas and Susan Haller, 2223 N. 73rd Street, to locate an air conditioning unit within the setback area of their north lot line. Photos and a site plan were provided as well as signatures of adjacent property owners indicating their concurrence with the chosen location. Mr. Haller reported that the air conditioning unit of the abutting residence at 2227 N. 73rd Street is in the same area he would use. The unit would be properly screened.

It was moved by Mr. Kesner, seconded by Ms. Ledesma to approve installation of an air conditioning unit in the requested location. Ayes: 5

Air Conditioning Units – 8429 Kenyon Avenue. The Board reviewed an application by Roger and Leslie Frick, 8429 Kenyon Avenue, to locate air conditioning units within the setback area of their east lot line. A photo was provided showing existing units in the same location as well as a plat of survey and site plan. Ms. Frick said that her home is significantly set back from the street, and the neighbor's air conditioning unit is actually closer to her home than her units will be to the neighbors. The abutting neighbors do not object to this placement. The units would be screened by large trees and bushes.

It was moved by Mr. Kesner, seconded by Ms. Welch to approve installation of air conditioning units in the requested location. Ayes: 5

Street Vendor License – St. Joseph Outpatient Center, 201 N. Mayfair Road. The Board reviewed an application for a street vendor license by Mary McIntosh of St. Joseph Outpatient Center, 201 N. Mayfair Road, for a rummage sale in their surface parking lot from 9 a.m. to 2 p.m. on July 31, 2004, with a rain date of August 7, 2004.

Ms. McIntosh indicated that the entire surface lot with 230 spaces adjacent to the building would be set aside for this event. They anticipate having about 75 vendors who would set up early on the morning of the event. Parking would be available in another surface lot north of the building and in their five story parking structure to the south. Rummage and craft people would park in another surface lot across the street next to Edwardo's. There is parking available on the south side of the building for urgent care services, which operate around the clock. Any patients of Covenant Medical Group doctors, who are moving into this building at the end of June, would use the structure. Otherwise, there is generally little traffic on Saturdays. Ms. McIntosh said that the event would probably be advertised in the Wauwatosa News Times and also communicated to Covenant's employees. The fees collected from sellers will be donated to the employee fund. Neighboring residents would be informed of the event and receive special invitations. They would also like to place some temporary signage on their property, which Mr. Wheaton indicated could be accommodated.

Mr. Kappel expressed concern about the accident potential on Mayfair Road, which is a state highway with heavy traffic. There is only one entrance into the parking structure from Mayfair Road, and drivers may be distracted while trying to see what is going on in the lot. Ms. McIntosh asked if using the parking structure instead of the surface lot might alleviate concerns, but Mr. Wheaton said that the structure's exit stair towers are not designed for the level of exiting that would occur. Ms. McIntosh also mentioned the possibility of moving the event to their nearby laboratory facility on Plank Court.

Upon further discussion, Mr. Kappel suggested keeping vendor stalls away from the Mayfair Road portion of the lot to minimize distractions to drivers and also from the Mt. Vernon residential edge. His department would work with the applicants on appropriate parking and exiting signage. Ms. McIntosh indicated that people could be assigned to each of the exit areas.

It was moved by Mr. Kesner, seconded by Ms. Ledesma to approve the street vendor license contingent upon locating vendors away from the Mayfair Road and Mt. Vernon Avenue edges of the parking lot and further contingent upon working with the engineering and building departments to coordinate appropriate traffic control and signage. Ayes: 5

Water Pumpage Report. The water pumpage report and billing analysis for May 2004 indicated that 160,280,500 gallons were pumped in May and 774,495,700 gallons year-to-date. The Chair ordered the report placed on file.

Contract 04-09 Little Red Store Renovation – Bids. The Director of Public Works reported that only two bids were received for this project, both in amounts over \$250,000, which is well beyond the

anticipated cost. He, therefore, recommended rejection of the bids. The project involved work on interior and exterior structural integrity to allow for occupancy of the building. Costs for bringing in sewer and water infrastructure were major factors in the bids received. Mr. Kappel said that staff has discussed options for completing this renovation but has no recommendation in that regard at this time.

It was moved by Mr. Kesner, seconded by Ms. Welch to reject the bids as they are not in the best interest of the city. Ayes: 5

Contract 03-27, Cleaning and Painting of Light Poles at Hart Park – Change Order No. 1. Mr. Kroll reported that this work is more than 50 per cent complete and should be completed in the next week or two. This contract was awarded late last year with a spring completion date. Given recent weather conditions, he recommended extending the completion date to July 15, 2004. Any equipment on site could be easily moved, if necessary, to accommodate Independence Day activities at the park.

It was moved by Mr. Wheaton, seconded by Ms. Ledesma to approve an amended completion date of July 15, 2004. Ayes: 5

Contract 04-07 Asphaltic Concrete Resurfacing – Plans and Specifications. The Board reviewed the following:

Board Resolution

WHEREAS, the Common Council of the City of Wauwatosa is of the opinion that it is necessary to rebuild, including milling, grading, concrete curb and gutter, asphaltic or concrete pavement and work incidental thereto under Contract 04-7 Asphaltic Concrete Resurfacing in:

<u>LOCATION</u>	<u>CONST. TYPE</u>
N. 113th St. North Ave. to 360' N. of North Ave.	C
N. 116th St. North Ave. to Center St.	C
N. 123rd St. Diane Dr. to Cul-de-sac	C
Glendale Ave. N. 100th St. to East End	C
Hope Ave. N. 92nd St. to W. Palmetto Ave.	C
Marion St. N. 92nd St. to N. 95th St.	C
River Park Ct. Hoyt Park Dr. to Cul-de-sac	C
Walnut Rd. N. 116th St. to N. 124th St.	C
Alley from Fiebrantz to Sarasota/N. 99th St. to N. 100th St./north portion	A-Conc
Alley from Jackson Park Blvd. to Stickney/90th St. to Swan Blvd.	C
Alley from Jackson Park Blvd. to Stickney/Swan Blvd. to Stickney	C
Alley from Meinecke Ave. to North Ave./101st to 102nd	C
Alley from Stickney Ave. to Menomonee River Pkwy./91st St. to Swan Blvd.	C

all in accordance with contract documents, including plans and specifications on file in the Engineering office of the City of Wauwatosa.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment for rebuilding, including milling, grading, concrete curb and gutter, and asphaltic or concrete pavement and work incidental thereto, in the above described locations, be and the same are hereby approved.

Section 2. That the elevations and widths, for the aforementioned streets, are hereby fixed and permanently established or re-established in accordance with the elevations and widths set forth on the said plans above approved.

Section 3. That the Board of Public Works be and it is hereby instructed and directed to cause said improvement project to be done during the 2004 construction season in the City of Wauwatosa all in accordance with said plans and specifications.

Section 4. That the work is to be let to the lowest responsible bidder following competitive bidding therefor.

Section 5. That the owners of the respective parcels of land fronting or abutting the street improvements, on which public hearings have been held and preliminary assessments scheduled as follows:

(a) Each special assessment and special charge, pursuant to Section 66.0627 of the Wisconsin Statutes, levied in an amount of \$200. or less against any parcel of land in the City of Wauwatosa shall be entered in the tax rolls in one installment.

(b) Each special assessment for improvements levied in an amount exceeding \$200 against any parcel of land in the City of Wauwatosa shall be entered in the tax rolls in five equal annual installments of principal together with interest at the rate of twelve percent (12%) per year or the percentage rounded out to the next highest whole percentage number above the interest rate paid by the city for the issuance of General Obligation Debt which include the project which is the subject of the special assessments, whichever figure is less, on the unpaid balance of said assessment. Individual assessments shall run concurrently except as provided under Section 3.08.040 of the City Code.

(c) Each special assessment levied against any parcel of land in the City of Wauwatosa for the installation of sanitary sewer main or water main or construction of permanent street pavement shall not be entered in the tax roll until all installments of special assessments for sanitary sewer or water main or construction of permanent street pavement levied previously against the same parcel of land have been entered into the tax rolls and have been paid. Such subsequent special assessment shall be deferred and only interest at the rate of twelve percent (12%) per year, or the percentage rounded out to the next highest whole percentage number above the interest rate paid by the City for the issuance of General Obligation Debt, which include the project which is the subject of the special assessment, whichever figure is less, on such subsequent special assessment shall be carried into the tax rolls in addition to the scheduled installments of such prior assessments. After the last installment of such prior special assessment has been entered in the tax rolls, installments of the subsequent special assessment shall, beginning with the next subsequent tax roll, be entered in the tax rolls pursuant to Section 3.08.030 of the City Code.

(d) Whenever special assessments are levied against the frontage and side of a corner parcel of land in the City of Wauwatosa for the installation of sanitary sewers or water mains or construction of permanent pavements arising out of the same public works project, such special assessments levied against a corner parcel of land shall be deemed to be two separate special assessments, and the special assessment levied against the frontage of the corner parcel of land shall first be scheduled on the tax rolls for payment as provided in Section 3.08.030 of the City Code and the special assessment levied against the side of the corner parcel of land shall be scheduled on the tax rolls pursuant to (c) above, following such scheduling of the special assessment levied against the frontage of the corner parcel of land.

(e) Notwithstanding the provisions of (c) and (d) above, any owners of parcels of land assessed may at their option elect to pay both the scheduled installments of prior assessments as well as scheduled installments of subsequent special assessments on the same tax rolls as entered on those tax rolls pursuant to Section 3.08.030 of the City Code.

(f) If, after special assessments have been placed on the tax rolls in installments or otherwise, the taxpayer fails to pay the same within the time allowed for payment of general taxes, the same shall become delinquent and shall be treated in the same manner and subject to the same laws as delinquent general property taxes.

Section 6. That the Board of Public Works hereby authorizes and instructs the City Clerk to advertise for bids on June 17 and 24; bids are to be opened July 1, 2004 and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 7. That the Wage Scale in the contract documents be and the same is hereby accepted.

It was moved by Mr. Wheaton, seconded by Ms. Welch to approve the foregoing. Ayes: 5

Equipment Purchase – Cab, Chassis, and Garbage Packer. The Board reviewed a memo from the Director of Public Works, Fleet & Traffic Superintendent, and Purchasing Manager recommending purchase of one complete cab, chassis, and 20 yard garbage packer from Bruce Municipal Equipment, Inc., in the amount of \$122,471 without trade-in. This was a 2003 budget item in the amount of \$125,000 including trade-in. The following equipment would be declared surplus for disposal in a manner most advantageous to the city: M-44, M-50, M-81, P-123, P-124, and T-74.

Mr. Kappel reported that purchase of this equipment has been delayed because of the difficulty of finding manufacturers willing to provide a low-entry cab, which the city considers important. He noted that the city has discontinued ordering a dual side drive feature.

It was moved by Mr. Wheaton, seconded by Mr. Kesner to recommend to Council purchase of one complete cab and chassis and 20 yard garbage packer from Bruce Municipal Equipment, Inc., in the amount

of \$122,471 without trade-in and to declare the following equipment surplus for disposal in a manner most advantageous to the city: M-44, M-50, M-81, P-123, P-124, and T-74. Ayes: 5

Equipment Purchase – All-Purpose Body with Plows, Dump Body and Plows. The Board reviewed a memo from the Director of Public Works, Fleet & Traffic Superintendent, and Purchasing Manager recommending purchase of one all-purpose body (dump/plow/salter combination) with underbody plow and main plow from Casper Truck Equipment, Inc., at a total cost of \$44,073 without trade-in. The complete unit, including cab, chassis, body, and trade-in, is a 2004 budget item in the amount \$100,000; the total cost for the complete unit is \$101,547 without trade-in.

Further recommended was the purchase of one dump body and plow from Casper Truck Equipment, Inc., at a total cost of \$8,860 without trade-in. The complete unit including cab, chassis, body, and trade-in is a 2004 budget item in the amount of \$60,000; the total cost for the complete unit is \$29,292 without trade-in.

It was moved by Ms. Ledesma, seconded by Mr. Kesner to recommend to Council purchase of one all-purpose body with plows from Casper Truck Equipment, Inc., at a total cost of \$44,073 without trade-in and one dump body and plow from Casper Truck Equipment, Inc., at a total cost of \$8,860 without trade-in. Ayes: 5

Contract 04-22 Citywide Pavement Marking – Plans and Specifications. The Board reviewed the following:

Board Resolution

WHEREAS, it is the sense of the Board of Public Works of the City of Wauwatosa that it is necessary to mark pavements on various streets in the City and work incidental thereto under Contract 04-22 Citywide Pavement Marking,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor and equipment for parking lot improvements and work incidental thereto be and the same are hereby approved.

Section 2. That the work is intended to be done during the 2004 construction season in the City of Wauwatosa, all in accordance with said plans and specifications.

Section 3. That the work is to be let to the lowest responsible bidder following competitive bidding therefor.

Section 4. That the City Clerk be and she is hereby authorized and instructed to advertise for bids for Contract 04-22 Citywide Pavement Marking on June 17 and 24, 2004; bids are to be opened on July 1, 2004 and work to be completed by October 30, 2004, and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 5. That the Wage Scale in the contract documents be and the same is hereby accepted.

It was moved by Mr. Wheaton, seconded by Mr. Kesner to approve the foregoing. Ayes: 5

Partial Payments and Contract Updates. The Board reviewed the following;

Board Resolution

<u>Contractor</u>	<u>Payment No.</u>	<u>Contract No.</u>	<u>Amount</u>
Mill Coatings, Inc.	1	03-27 Cleaning & Painting Steel Light Poles Hart Park	\$ 24,570.00

It was moved by Mr. Kesner, seconded by Ms. Welch to approve the foregoing. Ayes: 5

Mr. Wehrley reported on the progress of work on 70th Street, Blanchard Street, Portland Avenue, Hill Street, Clarke Street, and Blue Mound Road. He indicated that this year's sidewalk work has been completed with the exception of restoration, which is now proceeding. Work under the crack filling contract will begin today.

The meeting adjourned at 9:03 a.m.

Secretary to the Board

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