



CITY OF WAUWATOSA

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BOARD OF PUBLIC WORKS

Regular Meeting – Monday, July 2, 2007 – 8:30 a.m.

PRESENT: Mr. Kesner, City Atty.; Ms. Ledesma, City Clerk; Ms. Welch, Community Dev. Dir.
(8:36 a.m.); Mr. Wheaton, Chief Insp. -4

EXCUSED: R. Braier

ALSO PRESENT: W. Kappel, Dir. of Public Works

Mr. Kesner in the Chair. -3

The Chair requested any additions or corrections to the minutes of the previous meeting.

It was moved by Mr. Wheaton, seconded by Ms. Ledesma to accept the minutes as printed. Ayes: 3

Sanitary Sewer Collection System 2006 Compliance Maintenance Annual Report. The Board reviewed the 2006 report required under the Wisconsin Pollutant Discharge Elimination System permit issued by the Wisconsin Department of Natural Resources for the city’s wastewater collection system. Mr. Kappel reported that the grade on the collection system section slipped from an “A” to a “B,” primarily due to one pipe failure and one overflow occurrence.

It was moved by Mr. Wheaton, seconded by Ms. Ledesma to accept the report and forward it to the Common Council. Ayes: 3

Contract 07-03, Sanitary Sewer and Storm Sewer Repair and Relining – Plans and Specifications. The Board reviewed the following:

Board Resolution

WHEREAS, the Board of Public Works of the City of Wauwatosa is of the opinion that it is necessary to relay, repair, reline and extend sanitary sewers and storm sewers; to relay and extend water mains and to perform incidental utility work prior to repaving at the following locations in the City of Wauwatosa:

DIVISION A:

W. Congress Street:

From: N. Mayfair Road
To: Menomonee River Parkway

Maple Lane:

From: N. Mayfair Road

To: East End of Cul-de-Sac

Alley W. of Glenview Avenue:

From: W. Hawthorne Avenue
To: Hill Street

Alley N. of North Avenue

From: N. 114th Street
To: N. 115th Street

DIVISION B. (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

N. 116th Street:

From: Watertown Plank Road
To: W. Walnut Road

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment necessary for this work be and the same are hereby approved.

Section 2. That the Board of Public Works be and it is hereby instructed and directed to cause said improvement projects to be done during the 2007 construction season under said Contract 07-03 in the City of Wauwatosa, all in accordance with said plans and specifications.

Section 3. That the work is to be let to the lowest responsible bidder meeting the requirements of the Community Development Block Grant Program (CDBG) following competitive bidding therefor.

Section 4. That the City Clerk be and she is hereby authorized and instructed to advertise for bids for Contracts 07-03 on July 19 and July 26, 2007; bids are to be opened on August 2, 2007; and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 5. That the Wage Scale from the Federal Department of Labor and the State of Wisconsin Department of Work Force Development in the contract documents be and the same is hereby accepted.

Section 6. That the Engineering Division forward a copy of this resolution along with the project plans, specifications and computations to the Milwaukee Metropolitan Sewerage District and the Wisconsin Department of Natural Resources for their approval.

It was moved by Mr. Wheaton, seconded by Ms. Ledesma to approve the foregoing. Ayes: 3

Contract 07-02A, Sanitary Sewer, Storm Sewer and Water Main Relay, Repair and Extension – Award of Bid. The Board reviewed a memo from the Director of Public Works recommending award of Contract 07-02A to American Sewer Services, Inc., the sole bidder, at their bid price of \$1,190,124.70. The engineer's estimate was \$1,004,034.20; the budget available for utility work associated with paving is \$2,499,158.70. Portions of the contract are eligible for CDBG funding and portions are eligible for funding by Wisconsin Urban Nonpoint Source Water Pollution Abatement and Stormwater Management grant.

Mr. Kappel reported that this is a relatively complicated project in the Village area that will require a lot of traffic control and rerouting. Staff met with the Village Business Improvement District's executive board last week to inform them of plans.

It was moved by Ms. Ledesma, seconded by Mr. Wheaton to recommend to Council award of Contract 07-02A to American Sewer Services, Inc., in the amount of \$1,190,124.70. Ayes: 3

(Ms. Welch present. -4)

Contract 07-02B, Reconstruction of Fully Deteriorated Sanitary Sewers Using a Structural Relining Process – Award of Bid. The Board reviewed a memo from the Director of Public Works recommending award of Contract 07-02B to Visu-Sewer Clean & Seal, Inc., the lowest of three bidders, at their bid price of \$138,037.40. The engineer's estimate was \$134,475.10; the budget available for utility work associated with paving is \$2,499,158.70.

It was moved by Ms. Ledesma, seconded by Mr. Wheaton to recommend to Council award of Contract 07-02B to Visu-Sewer Clean & Seal, Inc., in the amount of \$138,037.40. Ayes: 4

Contract 07-25, Schoonmacher Creek Wall Restoration – Plans and Specifications. Mr. Kappel reported that this is a stormwater project that the city has agreed to do with the Washington Highlands Association. It was approved in the 2006 budget in a non-lapsing stormwater utility reimbursement account, but the question of whether funding was carried into the 2007 budget may require further clarification by the Budget and Finance Committee.

Board Resolution

WHEREAS, it is the sense of the Board of Public Works of the City of Wauwatosa that it is necessary to restore portions of Schoonmacher Creek Wall in the City of Wauwatosa and work incidental thereto under Contract 07-25 Schoonmacher Creek Wall Restoration,

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment for Schoonmacher Creek wall restoration and work incidental thereto, be and the same are hereby approved.

Section 2. That the work is intended to be done during the 2007 construction season in the City of Wauwatosa, all in accordance with said plans and specifications.

Section 3. That the work is to be let to the lowest responsible bidder following competitive bidding therefor.

Section 4. That the city Clerk be and she is hereby authorized and instructed to advertise for bids for Contract 07-25 Schoonmacher Creek Wall Restoration on July 19 and 26, 2007; bids are to be opened on August 2, 2007; and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing

provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 5. That the Wage Scale in the contract documents be and the same is hereby accepted.

It was moved by Mr. Wheaton, seconded by Ms. Welch to approve the foregoing, subject to Budget & Finance Committee review, if necessary.
Ayes: 4

Contract 07-6, Asphalt Resurfacing – Plans and Specifications. Mr. Kappel reported that this will be the only paving project this year. Staff will be working with the contractor to assure that all utility work is complete prior to paving. The Board reviewed the following:

Board Resolution

WHEREAS, the Common Council of the City of Wauwatosa is of the opinion that it is necessary to rebuild, including milling, grading, concrete curb and gutter, asphalt or concrete pavement and work incidental thereto under Contract 07-6 Asphalt Resurfacing in:

<u>Street & Location</u>	<u>Const.</u> <u>Type</u>
N. 116th Street – Watertown Plank Road to Walnut Road	C
Congress Street – N. 92nd Street to N. 94th Street	C
Congress Street – N. Mayfair Road to Menomonee River Parkway	C
Harmonie Avenue – Wauwatosa Avenue to Menomonee River Parkway	C
Maple Lane – N. Mayfair Road to east end	C
Wauwatosa Avenue – Harwood Avenue to Milwaukee Avenue	C
Alley – Hill Street-W. Hawthorne Avenue/Glenview Avenue-N. 85th Street	C
Alley – W. Meinecke Avenue-W. North Avenue/N. 114th Street-N. 115th Street	C

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment for rebuilding, including milling, grading, concrete curb and gutter, and asphaltic or concrete pavement and work incidental thereto, in the above described locations, be and the same are hereby approved.

Section 2. That the elevations and widths, for the aforementioned streets, are hereby fixed and permanently established or re-established in accordance with the elevations and widths set forth on the said plans above approved.

Section 3. That the Board of Public Works be and it is hereby instructed and directed to cause said improvement project to be done during the 2007 construction season in the City of Wauwatosa all in accordance with said plans and specifications.

Section 4. That the work is to be let to the lowest responsible bidder following competitive bidding therefor.

Section 5. That the owners of the respective parcels of land fronting or abutting the street improvements, on which public hearings have been held and preliminary assessments scheduled as follows:

- (a) Each special assessment and special charge, pursuant to Section 66.0627 of the Wisconsin Statutes, levied in an amount of \$200. or less against any parcel of land in the City of Wauwatosa shall be entered in the tax rolls in one installment.
- (b) Each special assessment for improvements levied in an amount exceeding \$200 against any parcel of land in the City of Wauwatosa shall be entered in the tax rolls in five equal annual installments of principal together with interest at the rate of twelve percent (12%) per year or the percentage rounded out to the next highest whole percentage number above the interest rate paid by the city for the issuance of General Obligation Debt which include the project which is the subject of the special assessments, whichever figure is less, on the unpaid balance of said assessment. Individual assessments shall run concurrently except as provided under Section 3.08.040 of the City Code.
- (c) Each special assessment levied against any parcel of land in the City of Wauwatosa for the installation of sanitary sewer main or water main or construction of permanent street pavement shall not be entered in the tax roll until all installments of special assessments for sanitary sewer or water main or construction of permanent street pavement levied previously against the same parcel of land have been entered into the tax rolls and have been paid. Such subsequent special assessment shall be deferred and only interest at the rate of twelve percent (12%) per year, or the percentage rounded out to the next highest whole percentage number above the interest rate paid by the City for the issuance of General Obligation Debt, which include the project which is the subject of the special assessment, whichever figure is less, on such subsequent special assessment shall be carried into the tax rolls in addition to the scheduled installments of such prior assessments. After the last installment of such prior special assessment has been entered in the tax rolls, installments of the subsequent special assessment shall, beginning with the next subsequent tax roll, be entered in the tax rolls pursuant to Section 3.08.030 of the City Code.
- (d) Whenever special assessments are levied against the frontage and side of a corner parcel of land in the City of Wauwatosa for the installation of sanitary sewers or water mains or construction of permanent pavements arising out of the same public works project, such special assessments levied against a corner parcel of land shall be deemed to be two separate special assessments, and the special assessment levied against the frontage of the corner parcel of land shall first be scheduled on the tax rolls for payment as provided in Section 3.08.030 of the City Code and the special assessment levied against the side of the corner parcel of land shall be scheduled on the tax rolls pursuant to (c) above, following such scheduling of the special assessment levied against the frontage of the corner parcel of land.
- (e) Notwithstanding the provisions of (c) and (d) above, any owners of parcels of land assessed may at their option elect to pay both the scheduled installments of prior assessments as well as scheduled installments of subsequent special assessments on the same tax rolls as entered on those tax rolls pursuant to Section 3.08.030 of the City Code.
- (f) If, after special assessments have been placed on the tax rolls in installments or otherwise, the taxpayer fails to pay the same within the time allowed for payment of general taxes, the same shall become delinquent and shall be treated in the same manner and subject to the same laws as delinquent general property taxes.

Section 6. That the Board of Public Works hereby authorizes and instructs the City Clerk to advertise for bids on July 12 and 19, 2007; bids are to be opened July 26, 2007 and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 7. That the Wage Scale in the contract documents be and the same is hereby accepted.

It was moved by Mr. Wheaton, seconded by Ms. Welch to approve the foregoing. Ayes: 4

Partial Payments and Contract Updates. Mr. Kappel reported that work on the state's Blue Mound Road project will be moving to the center lane after the holiday. The crack filling contract has been completed, the sidewalk contract is 75% complete, and sealcoating work is scheduled to start on July 16.

The Board reviewed the following:

Board Resolution

BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin that the proper City Officers be and they are hereby authorized and directed to issue City orders in favor of the contractor listed below in the amount listed in the column headed "Amount" as partial payment for work completed as indicated on the attached Exhibit pursuant to the terms of the contract noted.

<u>Contractor</u>	<u>Payment No.</u>	<u>Contract No.</u>	<u>Amount</u>
Schreiber/Anderson Associates, Inc.	10	06-24 Hart Park Expansion Preliminary Design	\$455.48

It was moved by Ms. Welch, seconded by Ms. Ledesma to approve the foregoing. Ayes: 4

The meeting adjourned at 8:40 a.m.

Secretary to the Board

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