



CITY OF WAUWATOSA
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, Jan. 27, 2009

Committee Room #2

PRESENT: Alds. Ewerdt, Purins, Jay, Walsh, Organ, Krol – 6

EXCUSED: Ald. Donegan, Maher

ALSO PRESENT: J. Archambo, City Administrator; A. Kesner, City Atty.;
R. Braier, Finance Dir.; W. Kappel, Public Works Dir.;
W. Wehrley, City Engineer; J. Bembenek, Purchasing Mgr.

Ald. Ewerdt as Vice-Chair called the meeting to order at 8:08 p.m.

Approval of the CAMA Software with Manatron Corp. for the Assessor's office

The committee reviewed communication from the Purchasing Director regarding approval of the CAMA software with Manatron Corp. for the Assessor's office. Mr. Bembenek reminded the committee that the funding was previously approved by this committee in the amount of \$150,000. Mr. Bembenek and the City Assessor recommend issuing a purchase order to Manatron Corporation in the amount of \$147,234.00.

Moved by Ald. Krol, seconded by Ald. Organ to
recommend approval of the CAMA Software with
Manatron Corporation - 6

Proposal amending the procedure for disposal of surplus items

The committee reviewed a memo from the Purchasing Manager regarding the disposal of surplus property. Mr. Bembenek reported that currently the items for disposal, specifically vehicles, are presented to the Board of Public Works to be declared surplus and then forwarded to the Common Council where they would direct the Purchasing Manager to dispose of the property as he saw fit. Mr. Bembenek said they would like to streamline this by omitting the Common Council review of surplus item, which has been suggested by this committee. The Finance Director suggested that this be limited to items under \$10,000 as any amount over that is a fixed asset of the city. Ald. Purins suggested increasing this amount to \$25,000 and Mr. Braier said he was comfortable with that.

Moved by Ald. Purins, seconded by Ald. Walsh
to recommend that the ordinance be amended to
omit the Common Council review of surplus items,
allowing the Board of Public Works to declare surplus,
for items not to exceed \$25,000 allowing the Purchasing
Manager to dispose of the items as he sees fit - 6

Single Stream recycling report

The committee reviewed a memo from the Director of Public Works regarding the performance of the program compared to what was predicted. Mr. Kappel reported that the single stream recycling has been very successful and has exceeded the city's goal. Monthly revenues were received for most of the year except for November and

December. The revenue received is based on the market. Mr. Kappel noted that the solid waste industry will likely be slow to recover.

Mr. Kappel said that at the time the single stream recycling was instituted assumptions were made which included a 25% increase in the amount of recyclables collected and a revenue stream of about \$86.00 ton. They also speculated a cost of \$50.00 per ton for processing charges. The actual charge has been \$60.00 per ton. Mr. Kappel said that the contract he negotiated reads that the city does not pay a processing fee if the revenues collected from recycling do not cover the \$60.00 processing fee.

Mr. Kappel reported that even though we are currently not receiving recyclable revenue we are saving money by not sending this to the landfill which costs about \$41.00 a ton. The collection tonnage to the landfill went down from 14,960 tons to 11,386 tons in 2008.

Ald. Walsh asked Mr. Kappel if he felt the budget would need to be amended. Mr. Kappel said not at this time. Mr. Kappel said that the 2009 budget was forecast with a revenue stream of \$100 per ton which after the \$60.00 processing fee, the city would receive a \$40.00 per ton credit against the collection costs. He suggested a quarterly report to this committee and maybe at mid-year do a budget review.

Mr. Kappel also reported that there was a meeting with Waste Management. They were reminded that they are supposed to issue tags on recycle carts when they are not picking up a resident's cart explaining why. Mr. Kappel said residents must put their carts at the curb or alley line to ensure they will be picked up.

Award of sanitary sewer investigations, analysis, and design

The committee reviewed a memo from the City Engineer regarding authorization to enter into professional services agreements with consultants for sanitary sewer investigations, analysis, and design.

Mr. Wehrley reported that he came to this committee after the heavy rainfalls in June 2008 which contributed to basement backups in Wauwatosa homes. A Request for Proposal (RFP) for sanitary sewer investigations, analysis, and design of prioritized areas were sent to ten firms. Eight firms responded to this. Mr. Wehrley recommended awarding area #1 (W. Congress Street/W. Ruby Avenue) to Mead & Hunt, Inc., and awarding areas #2 (W. Meinecke Avenue) and #3 (Watertown Plank Road) to AECOM Technical Services, Inc. for a total amount of \$751,422.13. The City Engineer noted that an RFP for a fourth area would be issued in the spring.

Jill Petryczkiewicz, 4411 N. 107th St.; said she is glad to see that this is being brought forward. Ms. Petryczkiewicz said she has attended many committee meetings on this subject as they have had three rain events in their home. She said she appreciates the city moving on this as quickly as possible and appreciates the fact that the underground is being looked at before the resurfacing takes place. She encouraged the committee to get this taken care of.

Mr. Archambo reminded the committee that there was two million dollars requested for sewer work. One million was set aside for the sewer studies. The other million would be funded by a possible bond anticipation note later in the year after the improvements are identified.

The committee reviewed the RFP results and Ald. Purins asked Mr. Wehrley if the city could save \$5,000 why didn't he recommend awarding all three areas to AECOM? Mr. Wehrley responded that there are two reasons he is recommending the two different vendors. One is timing and the other is that the two consultants can work parallel with two different model views. Both consultants know another consultant is doing the same work and this should help keep everyone on schedule.

Mr. Wehrley said that once the televising is complete the consultants will provide the city with a report that will be evaluated. Specifications and plans will have to be prepared for any sewer work. Area #3 is the only area that has a design component in its scope.

Ald. Krol asked Mr. Wehrley if the specs and plans could be done internally. Mr. Wehrley reported that it would be unlikely that the engineering staff would have time to do this work as they are working on other utility projects. He said this design work may be included in the next budget process.

Moved by Ald. Walsh, seconded by Ald. Organ
to recommend approval to enter into a professional services agreement with Mead & Hunt, Inc. for area #1 in the amount of \$209,040.00 and to AECOM Technical Services, Inc. for areas # 2 and 3 in the amount of \$542,382.13 for services associated with sanitary sewer investigations, analysis and design - 6

Annunciation Greek Orthodox Church Foundation Inc. litigation re: tax exemption

Moved by Ald. Purins, seconded by Ald. Walsh
to convene into closed session per Wis. Stat. 19.85(1) (g):
conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, and not reconvene into open session - 6

Worker's compensation injury

Moved by Ald. Purins, seconded by Ald. Walsh
to convene into closed session per Wis. Stat. 19.85 (1) (f):
considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, and not reconvene into open session - 6

***Claim(s) of David Urban, Thomas Winkel, and Sherry Buford**

Moved by Ald. Purins, seconded by Ald. Walsh
to convene into closed session per Wis. Stat. 19.85(1) (g):
conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, and not reconvene into open session - 6

Moved by Ald. Krol, seconded by Ald. Jay
to recommend denial of the claims by David Urban in the amount of \$10,000.00 and the claim by Thomas Winkel in the amount of \$18,486.78 - 6

Moved by Ald. Jay, seconded by Ald. Organ
to recommend denial of the claim by Sherry Buford in
the amount of \$910.77 - 6

Vouchers

Name	Dept.	Reason and location	Date	Amount
David Etlicher	Engineering	Surveyor's Institute - Green Bay	01/21 - 01/23/09	693.44
Barry Weber	Police	Police Executive Group Meeting - Eau Claire	01/15 - 01/16/09	151.71
P. Allen, R. Mente	Parks	WI Turfgrass & Greenscape Expo - Hales Corners	1/13/09	80.00

Moved by Ald. Krol, seconded by Ald. Walsh
that the vouchers be allowed and paid – Ayes: 6

The meeting adjourned at 10:02 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

mks