



CITY OF WAUWATOSA
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BOARD OF PUBLIC WORKS

Regular Meeting – Monday, May 5, 2008 – 8:30 a.m.

PRESENT: Mr. Kesner, City Atty.; Ms. Ledesma, City Clerk; Ms. Welch, Community Dev. Dir.;
Mr. Wheaton, Chief Bldg. Official -4

EXCUSED: Mr. Braier

ALSO W. Kappel, Dir. of Public Works; W. Wehrley, City Eng.; S. Presnal, Plumbing. Insp.;
PRESENT: J. Archambo, City Admin.

Mr. Kesner in the Chair called the meeting to order at 8:30 a.m.

The Chair requested any additions or corrections to the minutes of the previous meeting.

Moved by Ms. Welch, seconded by Mr. Wheaton to accept the
minutes as printed. Ayes: 4

Bus Stop at Southwest Corner of N. 60th and W. Vliet Streets. The Board reviewed a letter from Frances A. Musci, Transit Planner, Milwaukee County Transit System, for permission to install a bus stop at the southwest corner of N. 60th and W. Vliet Streets for eastbound Route 31 buses. Ms. Musci was present. Mr. Kappel indicated that his department has no objections.

Moved by Mr. Wheaton, seconded by Ms. Ledesma to recommend to
Council approval of the bus stop as requested. Ayes: 4

Reinstatement of Private Well at 4754 N. 104th Street. The matter of abandoning the private well at 4754 N. 104th Street was held by the Board in March pending completion of work to bring the well into compliance. Ural Jackson, 4754 N. 104th Street was present. Mr. Presnal reported that he has confirmed that S & K Pump has completed the necessary work so that the well complies with DNR requirements as well as the city code. An inspection report and safe water report are on file.

Moved by Mr. Wheaton, seconded by Ms. Welch to approve reinstatement
of the private well permit for 4754 N. 104th Street. Ayes: 4

Use of Parking Lot for Client Event – 10001 Innovation Drive. The Board reviewed a letter from Heidi L. Nidy, Director of Operations, Wild Impact Marketing, 10001 Innovation Drive, requesting authorization to use their parking lot for a client event on June 12, 2008. Sandy Pelowitz representing Wild Impact Marketing said that after an invitation-only product fair in their office, they will host a catered outdoor reception from 4 to 8 p.m. with a live band from 5 to 7:30 p.m. A 30 ft. by 60 ft. tent will be set up over a small portion of the parking lot and will be taken down the next morning. They will obtain the necessary tent and electrical permits and will provide an emergency contact number. Ms. Pelowitz indicated that this event will be at the side of the building, leaving adequate parking in the rest of the lot.

Moved by Ms. Welch, seconded by Ms. Ledesma to approve the requested use of the parking lot on June 12, 2008. Ayes: 4

Encroachment – Village BID Fundraiser. The Board reviewed a request from the Village Business Improvement District for permission to place painted Adirondack chairs on sidewalks in front of approximately 20 Village businesses from May 15 through September 20, 2008. Purchased by the merchants, the chairs are being decorated by artists and will be auctioned off in September to benefit improvements to the Root Commons green space. Kathy Ehley, Interim BID Director, was present. Mr. Kappel said that the chairs should be placed so that the sidewalks remain handicapped accessible. There have been no problems with placement in past years.

Moved by Mr. Wheaton, seconded by Ms. Ledesma to recommend to Council approval of the requested encroachment. Ayes: 4

Village BID Wayfinding Signs. Mr. Kappel reported that this Board and the Common Council authorized him to work with the Village Business Improvement District (BID) on the installation of wayfinding signs for the Village area itself and public parking within the area. Due to their size, the signs that were originally placed are not easily visible. Mr. Kappel displayed a current sign and a much larger sign that the BID would like to use instead. He noted that the new signs would be about the size of stop or yield signs while the current ones are similar in size to parking signs. The Traffic & Electrical Supervisor has confirmed that a larger sign wouldn't extend beyond the curb face and that their greater weight would not compromise the integrity of the city light poles on which they would be mounted. At the height at which they would be installed, they would not obstruct drivers' visibility.

Moved by Mr. Wheaton, seconded by Ms. Ledesma to approve the use of larger wayfinding signs. Ayes: 4

Use of City Parking Lot as Alternate HartFest Site. Mr. Kappel reported that HartFest has been held on the city parking lot under the Harmoniee bridge for the past two years, but the event will return to Hart Park this year provided that weather conditions are good. There will be a tent on grass just off the parking lot between 70th and 72nd Streets. The Hart Park parking lot itself has been removed from the rental list since there is now adequate green space on which to schedule events. HartFest would like to use the Harmoniee bridge parking lot as an alternative in case of extremely wet weather. Mr. Kappel noted that erecting a tent on that site is far more costly since it must be staked using water-filled barrels rather than piercing the lot's protective cap.

Moved by Ms. Ledesma, seconded by Ms. Welch to approve the use of the city parking lot beneath the Harmoniee bridge as an alternative site for HartFest, May 16-17, 2008. Ayes: 4

Contract 08-09, Building Renovation—Little Red Store – Award of Bid. The Board reviewed a memo from the Director of Public Works recommending award of Contract 08-09 to Ford Construction Company at their bid price of \$238,758.00, this being the lowest of three bids. The engineer's estimate was \$250,000, and the project budget is \$275,048. Award of this contract has been held pending agreement with the Wauwatosa Historical Society on a 10-year lease. That lease agreement was approved by the Community Development Committee and is on tomorrow's Common Council agenda.

Moved by Ms. Welch, seconded by Mr. Wheaton to recommend to Council award to Ford Construction Company at their bid price of \$238,758, contingent upon approval of the lease agreement with the Wauwatosa Historical Society. Ayes: 4

Contract 08-18, Aggregate Sealcoating – Award of Bid. The Board reviewed a memo from the Director of Public Works recommending award of Contract 08-18 to Scott Construction, Inc., at their bid price of \$183,714.00, the lower of two bids. The engineer’s estimate was \$187,215.20, and the budgeted amount is \$191,000. Mr. Wehrley reported that Scott Construction has worked throughout the state using the same process used in Wauwatosa but has not previously been the low bidder here.

Moved by Ms. Ledesma, seconded by Mr. Wheaton to recommend to Council award to Scott Construction, Inc., at their bid price of \$183,714.00.
Ayes: 4

Contract 08-06, Street/Alley Repaving – Plans and Specifications. Mr. Wehrley reported that this is the first contract for 2008 paving of streets and alleys. Ms. Welch noted that State Street is scheduled to be paved this year but is not on this contract.

Board Resolution

WHEREAS, the Common Council of the City of Wauwatosa is of the opinion that it is necessary to rebuild, including milling, grading, concrete curb and gutter, asphalt or concrete pavement and work incidental thereto under Contract 08-6 Street / Alley Repaving in:

<u>Street & Location</u>	<u>Const. Type</u>
Hadley Street – N. 117 th Street to N. 124 th Street	C
Mayfair Court – N. 117 th Street to cul de sac	C
Alley – W. Center Street/W. Clarke Street-N. 68 th Street/N. 67 th Street	C
Alley – W. Fiebrantz Avenue/W. Capitol Drive-N. Mayfair Road/N. 110 th Steeet	C
Alley – W. Wright Street/W. Meinecke Avenue—N. 64 th Street/N. 65 th Street	A
Alley – Jackson Park Boulevard/Stickney Avenue-Ludington Avenue/N. 90 th Street	A
Alley – Stickney Avenue/Menomonee River Parkway-N. 89 th Street/N. 90 th Street	A
Alley – W. Wells Street/Menomonee River Parkway-N. 60 th Street/West End	A

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith as prepared and submitted by the Board of Public Works for furnishing all labor, material and equipment for rebuilding, including milling, grading, concrete curb and gutter, and asphalt or concrete pavement, and work incidental thereto, in the above described locations, be and the same are hereby approved.

Section 2. That the elevations and widths, for the aforementioned streets, are hereby fixed and permanently established or re-established in accordance with the elevations and widths set forth on the said plans above approved.

Section 3. That the Board of Public Works be and it is hereby instructed and directed to cause said improvement project to be done during the year 2008 construction season in the City of Wauwatosa all in accordance with said plans and specifications.

Section 4. That the work is to be let to the lowest responsible bidder following competitive bidding therefore.

Section 5. That the owners of the respective parcels of land fronting or abutting the street improvements, on which public hearings have been held and preliminary assessments scheduled as follows:

(a) Each special assessment and special charge, pursuant to Section 66.0627 of the Wisconsin Statutes, levied in an amount of \$200. or less against any parcel of land in the City of Wauwatosa shall be entered in the tax rolls in one installment.

(b) Each special assessment for improvements levied in an amount exceeding \$200. against any parcel of land in the City of Wauwatosa shall be entered in the tax rolls in five equal annual installments of principal together with interest at the rate of twelve percent (12%) per year or the percentage rounded out to the next highest whole percentage number above the interest rate paid by the City for the issuance of General Obligation Debt which include the project which is the subject of the special assessments, whichever figure is less, on the unpaid balance of said assessment. Individual assessments shall run concurrently except as provided under Section 3.08.040 of the City Code.

(c) Each special assessment levied against any parcel of land in the City of Wauwatosa for the installation of sanitary sewer main or water main or construction of permanent street pavement shall not be entered in the tax roll until all installments of special assessments for sanitary sewer or water main or construction of permanent street pavement levied previously against the same parcel of land have been entered into the tax rolls and have been paid. Such subsequent special assessment shall be deferred and only interest at the rate of twelve percent (12%) per year, or the percentage rounded out to the next highest whole percentage number above the interest rate paid by the City for the issuance of General Obligation Debt, which include the project which is the subject of the special assessment, whichever figure is less, on such subsequent special assessment shall be carried into the tax rolls in addition to the scheduled installments of such prior assessments. After the last installment of such prior special assessment has been entered in the tax rolls, installments of the subsequent special assessment shall, beginning with the next subsequent tax roll, be entered in the tax rolls pursuant to Section 3.08.030 of the City Code.

(d) Whenever special assessments are levied against the frontage and side of a corner parcel of land in the City of Wauwatosa for the installation of sanitary sewers or water mains or construction of permanent pavements arising out of the same public works project, such special assessments levied against a corner parcel of land shall be deemed to be two separate special assessments, and the special assessment levied against the frontage of the corner parcel of land shall first be scheduled on the tax rolls for payment as provided in Section 3.08.030 of the City Code and the special assessment levied against the side of the corner parcel of land shall be scheduled on the tax rolls pursuant to (c) above, following such scheduling of the special assessment levied against the frontage of the corner parcel of land.

(e) Notwithstanding the provisions of (c) and (d) above, any owners of parcels of land assessed may at their option elect to pay both the scheduled installments of prior assessments as well as scheduled installments of subsequent special assessments on the same tax rolls as entered on those tax rolls pursuant to Section 3.08.030 of the City Code.

(f) If, after special assessments have been placed on the tax rolls in installments or otherwise, the taxpayer fails to pay the same within the time allowed for payment of general taxes, the same shall become delinquent and shall be treated in the same manner and subject to the same laws as delinquent general property taxes.

Section 6. That the Board of Public Works hereby authorizes and instructs the City Clerk to advertise for bids on May 15th and 22nd, 2008; bids are to be opened May 29th, 2008 and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City, and in lieu of the foregoing provision that the bidder may accompany his bid(s) with a certified check equal to five (5) percent of each bid payable to the City as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provisions of the Wisconsin Statutes.

Section 7. That the Wage Scale in the contract documents, be and the same is hereby accepted.

Moved by Mr. Wheaton, seconded by Ms. Ledesma to approve the foregoing. Ayes: 4

Contract 04-01A, Sanitary Sewer, Storm Sewer and Water Main Relay, Repair and Extension – Final Payment. The Board reviewed a memo from the Director of Public Works recommending final payment on Contract 04-01A in the amount of \$40,927.43. The total amount of the original contract was \$1,004,155.20; \$1,157,050.00 was budgeted. Due to extras, credits, and adjustments to quantities, the total final contract amount is \$1,038,645.63. The work is funded, in part, by a Community Development Block Grant (CDBG).

Moved by Mr. Wheaton, seconded by Ms. Ledesma to recommend to Council approval of the final payment. Ayes: 4

Surplus Equipment. The Board reviewed a memo from the Director of Public Works and the Fleet & Traffic Superintendent requesting that the following city equipment be declared surplus for disposal in a manner most advantageous to the city: L-15, F-606, P-98, P-121, P-126, P-131, P-132, P-133, P-134, P-135, P-137, P-139, P-141, P-142, P-143, P-144, T-25, T-46, T-47, T-50, T-51, T-53, T-54, T-57, and T-63. Mr. Kappel reported that the equipment includes a number of squad cars, a fire automobile, several large and small dump trucks, some compressors, and a pole-setting truck, most of which has been or is being replaced.

Moved by Ms. Welch, seconded by Ms. Ledesma to recommend to Council that the listed equipment be declared surplus for disposal in a manner most advantageous to the city. Ayes: 4

Partial Payments and Contract Updates. Mr. Wehrley reported on the status of water main work at Mayfair Court, pending storm sewer work on Hadley Street, the Schoonmacher Creek project, and the Blanchard Street retaining wall project.

Board Resolution

BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin that the proper City Officers be and they are hereby authorized and directed to issue City orders in favor of the contractor listed below in the amount listed in the column headed "Amount" as partial payment for work completed as indicated on the attached Exhibit pursuant to the terms of the contract noted.

<u>Contractor</u>	<u>Payment No.</u>	<u>Contract No.</u>	<u>Amount</u>
Graham & Associates, LLC	1	08-01A Sanitary Sewer, Storm Sewer and Water Main	\$ 52,814.30

Moved by Mr. Wheaton, seconded by Ms. Ledesma to approve the foregoing. Ayes: 4

Election of Officers.

Moved by Mr. Wheaton, seconded by Ms. Ledesma to close nominations and cast a unanimous ballot for Mr. Kesner as president and Ms. Welch as vice president of the Board of Public Works. Ayes: 4

The meeting adjourned at 8:52 a.m.

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Secretary to the Board