



CITY OF WAUWATOSA
7725 WEST NORTH AVENUE
WAUWATOSA, WISCONSIN 53213
Telephone: (414) 479-8917
Fax: (414) 479-8989
Web Site: www.wauwatosa.net

BUDGET & FINANCE COMMITTEE MEETING

Tuesday, May 11, 2010

Committee Room #2

PRESENT: Alds. Ewerdt, Berdan, Walsh (8:21 p.m.), Donegan, Hanson, Causier, McBride, Wilson - 8

ALSO PRESENT: J. Archambo, City Admin.; A. Kesner, City Atty.; R. Braier, Finance Dir.; W. Kappel, Public Works Dir.; C. Ledesma, City Clerk

Ald. Ewerdt as Chair called the meeting to order at 8:02 p.m.

Official Newspaper for the City's legal publications

The committee reviewed a memo from the City Clerk concerning the official newspaper for the City's legal publications for the upcoming year. Ms. Ledesma explained that by state statute the City is required to advertise for bids annually. Only one bid was received and the rates are unchanged from 2008 and 2009. Ms. Ledesma recommended accepting this bid.

Moved by Ald. McBride, seconded by Ald. Hanson
to recommend approval of the award to Journal Sentinel, Inc.
as the official newspaper for the City of Wauwatosa – Ayes: 7

Road salt delivery for 2011

The committee reviewed a memo from Mr. Kappel regarding road salt for 2011. Mr. Kappel explained that he felt there is enough salt in the dome to cover the remainder of 2010. The City has received a bid from the Wisconsin Department of Transportation for road salt and has used this vendor for some time. Mr. Kappel noted that a commitment must be made by May 14th for the seasonal fill of 4000 tons which must be off the docks by early May 2011. There is also a vendor reserve which Mr. Kappel advised he would like to order 1000 tons of salt, but there is no obligation to take this salt if it is not needed.

Moved by Ald. Hanson, seconded by Ald. Donegan to
recommend approval of the purchase of 4000 tons of road
salt for the seasonal fill and another 1000 tons in vendor
reserve per the 2010 -2011 Wisconsin Department of
Transportation's road salt bid – Ayes: 7

Authorization to extend recycling collection agreement with Waste Management of WI, Inc.

The committee reviewed a memo from Mr. Kappel regarding the extension of the recycling collection agreement for the first of two one-year renewal options.

Mr. Kappel reported that the current contract with Waste Management of Wisconsin, Inc. expires on December 31, 2010. Mr. Kappel advised that when this expiration date was written, it was anticipated

that a public sorting facility run privately with Waukesha and the City of Milwaukee might be a possibility, but has not yet come to fruition.

Mr. Kappel said that he will have more information available for the meeting on May 25th regarding the Recycling Transportation Study. He recommended continuing the contract with Waste Management for 2011 using the one-year extension that was written in the contract.

Moved by Ald. Donegan, seconded by Ald. McBride
to recommend approval to enter into a one-year extension
to the current recycling and processing contract
with Waste Management – Ayes: 7

Report from City Administrator on rolling vacancies

Mr. Archambo updated the committee on the status of the cost savings accumulated from the rolling vacancies in the 2010 budget. Mr. Archambo reminded the committee that rolling vacancies were used in order to balance the budget. He explained that roughly an average of twelve positions would have to be held open per year. The targeted savings for budget purposes is about \$900,000.

A projection sheet included in the committee packets was explained. Mr. Archambo discussed the graph and what the vacancy trend currently is and what is projected. He noted that in taking a conservative approach the savings figure could be as high as 1.1 million dollars by year end. Mr. Archambo explained that the projections are in excess of our budgeted amount.

Mr. Archambo explained that when the differential is over and above the first position rolled could be filled. He said for instance in both the police and fire departments there have been positions rolled and positions filled.

Ald. Walsh present at 8:21p.m. – 8

Mr. Archambo noted that this plan has not been easy. It brings with it concerns of overtime. He said part of the reason they started to roll and fill vacancies was because of the overtime being used. Mr. Archambo reminded the committee that all of the overtime is within the overtime budgeted for in 2010.

Ald. Donegan asked what departments have been affected the most. Mr. Archambo responded all of them and they are all affected differently. In smaller departments a single vacancy can equal a high proportion of its total staff. For instance there is a position held in the administration department which causes the department to be closed more than they would like.

Ald. McBride asked if there are departments where these shortages are hurting the department. Mr. Archambo responded that the fire department has had days where the staffing level is below the normal amount. He said citizens are being served, it is just more difficult for the department to deal with the shortages. In the fire department there are five long term leaves which is a tremendous juggling act.

Ald. McBride asked if the city is at a point where there will be problems if we don't fill the positions. Mr. Archambo said that for the time being there could be projects put off that won't be able to be done. In other instances services aren't being jeopardized beyond what is reasonable. Ald. McBride questioned how much pain this is causing the citizens if services are being denied. Mr. Archambo said as long as the city is able to manage the balance they will be OK and no one will notice any difference. He said twelve rolling positions seems to be a workable number.

Mr. Archambo explained that when it comes to filling rolling vacancies, it comes down to a discussion on what position is most critical to get back online the quickest. In the big four categories of public works, police, fire, and city hall the number of vacancies has not been 25% in each. Public works has not had 25% of vacancies and the other three departments have to make up for it. Mr. Archambo said it becomes more challenging in city hall as to what positions are most critical due to the lower number of employees.

Mr. Archambo advised the committee that currently there are three departmental studies underway and the results should show us where efficiencies can be made.

Vouchers

Name	Dept.	Reason and location	Date	Amount
Katie Gierach	Police	Career Survival for Women - Green Bay	5/6/10	114.07
Paula Roberson	Police	Career Survival for Women - Green Bay	5/6/10	97.51
Beth Aldana	Legal	State Bar Convention - Madison, WI	05/05 - 05/07/10	626.56
Lisa Hudson	Police	Career Survival for Women - Green Bay	5/6/10	190.08
Dean Redman	Fire	Congressional Fire Services Institute Seminars & Dinner with WI Delegation - Washington, DC	04/27 - 04/30/10	517.65
S. Erke, M. Anton, J. Case	Fire	FDIC Conference - Indianapolis, IN	04/22 - 04/25/10	387.71
Ellen Krueger	Health	WI APIC 2010 Seminar - Pewaukee	04/29 - 04/30/10	197.42
Michael Loy	Human Resources	Benefits Association Conference - Indianapolis, IN	04/18 - 04/21/10	1,132.59
Joseph Roy	Police	Basic Sniper School - Pewaukee	04/26 - 04/30/10	45.00
Troy Boesl, Bryan Tello	Fire	Rapid Intervention Training - Indianapolis, IN	03/28 - 04/01/10	465.38
Jeff Tschudy	Water	Records retention seminar - Milwaukee, WI	4/28/10	149.00
Fred Knapp	Building	Building Inspector's Institute - Wausau, WI	04/20 - 04/23/10	286.00
Joseph Roy	Police	National Technical Investigators Association Conf. - St. Louis, MO	04/11 - 04/14/10	563.14

Moved by Ald. McBride seconded by Ald. Causier
that the vouchers be allowed and paid – Ayes: 8

The meeting adjourned at 8:41 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

mks