

BUDGET & FINANCE COMMITTEE MEETING

Tuesday, Sept. 9, 2008
Committee Room #2

PRESENT: Alds. Maher, Ewerdt, Krol, Walsh, Donegan, Organ, Jay – 7

EXCUSED: Ald. Purins

ALSO PRESENT: J. Archambo, City Administrator; A. Kesner, City Attorney;
R. Braier, Finance Dir. S. Miner, City Assessor, B. Lenski, Dep. Assessor

Ald. Maher as Chair called the meeting to order at 8:05 p.m.

Truck crane purchase and related budget

The committee reviewed a memo from the Public Works Director requesting use of the remaining budget and \$599 from the Fleet Maintenance Equipment Reserve toward the purchase of a truck crane.

Mr. Wehrley reported that there were funds budgeted to buy a truck, but they needed additional funds to buy the crane.

Moved by Ald. Organ, seconded by Ald. Walsh
to recommend the use of the remaining budget funds
and \$599 from the Fleet Maintenance Equipment Reserve
to purchase a crane for the new one ton truck - 7

Ald. Walsh asked why the crane wasn't included with the truck purchase. Mr. Kappel reported that you purchase the body and chassis first and then the add-ons. Mr. Kappel reported that this crane is utilized seven to eight months per year to replace structures and sanitary storm sewers.

Ald. Ewerdt asked about the reserve fund. Mr. Braier said this is a non lapsing account with carry over from year to year.

2009 special assessment policy

The committee reviewed a memo from the Public Works Director regarding the 2009 special assessment policy. Mr. Wehrley asked the committee if there were any requested changes before it goes back to the Board of Public Works.

Ald. Kroll noted the committee is to look at what the policy is today and whether we want to make any changes before proceeding with the budget, which may have an impact. He suggested the committee may want to look at this information further and bring back to the next meeting.

Ald. Krol thought that there are many issues which need to be addressed. These include the policies for 100% alley reimbursement and sidewalk replacement.

Ald. Meaux mentioned that there are other funding options available. For example, the city of Chicago has a 50/50 split program for sidewalk replacement. He asked if there is a more equitable way of sharing the alley work. He asked for more information on how this is determined.

Ald. Maher asked for information on how other communities do their assessment and for alternate approaches. He said the assessment policy is important to the 2009 capital budget. Any changes made could change projects being done next year.

Moved by Ald. Krol, seconded by Ald. Donegan
to hold this item for the September 30 meeting – Ayes: 7

Cost sharing agreement with the City of Milwaukee for the repaving of W. Blue Mound Road to USH 45

The committee reviewed a memo from the City Engineer requesting approval of a cost sharing agreement with the City of Milwaukee for the repaving of W. Blue Mound Road from N. Mayfair Road to USH 45.

Mr. Wehrley reported that in 2009 Blue Mound Road is scheduled to be done. The City of Milwaukee owns half the road and the City of Wauwatosa owns half. The City of Milwaukee is requesting an agreement that the city pay its half of the cost.

Ald. Organ asked about the cost discrepancy with the City of Wauwatosa's estimated share to be \$75,000, and for 2009 the budgeted amount will be \$182,321 for the paving. Mr. Wehrley noted that the estimate of \$75,000 was from 2004.

Moved by Ald. Krol, seconded by Ald. Jay
to recommend authorizing the proper city officials
to execute the cost sharing agreement between the
City of Milwaukee and the City of Wauwatosa for
the repaving of W. Blue Mound Road from N. Mayfair Road
to USH 45 – Ayes: 7

Cost sharing agreement with the Wisconsin Department of Transportation for the repaving of W. Blue Mound Road from N. Mayfair Road to 124th Street

The committee reviewed a memo from the City Engineer requesting approval of a cost sharing agreement with the Wisconsin Department of Transportation (DOT) for the repaving of W. Blue Mound Road from N. Mayfair Road to 124th Street.

Mr. Wehrley reported that this segment of the road is 100% in Wauwatosa. Our agreement is with the Department of Transportation. All of the pavement will be ripped out and the DOT is looking at adding accommodations for bicycles, with a slight change in pavement width. There will be no change in the traffic lanes.

Mr. Wehrley reported that the city is responsible for 100% of the local costs. The total projected amount is over \$10,000,000. Of that amount the city portion is estimated to be \$473,000.

Ald. Walsh asked if this is a budgeted item. Mr. Kappel reported that this will come out as a prospected item in 2011. The agreement is all that is being asked for approval, with cost implications when the work is completed.

Moved by Ald. Krol, seconded by Ald. Donegan

to recommend authorizing the proper city officials to execute the project agreement between the Department of Transportation and the City of Wauwautosa for the repaving of W. Blue Mound Road from N. Mayfair Road to 124th Street - Ayes: 7

Software purchase from Manatron, Inc.

The committee reviewed a memo from the City Assessor regarding \$150,000 software purchase from Manatron, Inc.

Mr. Miner updated the committee on the progress made in the last ten months to get to the recommendation point. A Request for Proposal (RFP) was put out to nine vendors. The Assessor's Office, the Building Services Department and the Community Development offices need technology upgrades to bring the offices to current standards. Three goals were identified as important for the three departments. 1) increase productivity 2) reduce duplication of work by multiple departments 3) eliminate outdated manual work processes. The ultimate goal was to find a solution that meets the City's needs and is still a viable solution ten years from now. This led to looking at companies that annually upgrade the software and include these upgrades in the maintenance agreement. Mr. Miner said their current software package was purchased in the late 1990's. Four vendors were selected for demonstration of their product. From these demonstrations a recommendation is being made to purchase software from Manatron, Inc.

Ald. Maher asked Mr. Archambo if this was being built into the 2009 budget and why not include this in the Budget Committee discussion. Mr. Archambo said that by bringing this to Budget & Finance tonight the discussion could be held so a decision could be made on budget night in a more efficient manner.

Ald. Donegan asked what legacy data from the Building Department would be converted into the new system. Mr. Miners said it could be done, but would have to be done manually which would be very time consuming. Ald. Donegan said that if the appropriate benefit could be gotten from this data the cost of this should be included.

Ald. Donegan asked Mr. Miner if he has any project management experience. Mr. Miner said he has, and he felt comfortable doing this himself. Discussion ensued with Mr. Miner explaining his experience. Ald. Donegan said that Mr. Miner made a great case for the acquisition but feels more comfortable with a professional management for the conversion. Ald. Donegan said he lingering concern is the ability to manage the conversion on time without additional costs. He doesn't want the city to run into additional costs and time with conversion difficulties.

Mr. Miner said that he hopes to have a complete year of the new system in place before doing a reassessment citywide. The city ordinance states an assessment must do an assessment every four years. He will be requesting a change to the ordinance to allow for an assessment in 2011 and then every three years.

Mr. Rich Lochrie of Lochrie & Associate, 7746 Menomonee River Parkway, expressed concern with the software vendor choice. He asked if there were a model available that assesses homes accurately, if not he felt it shouldn't be purchased. Mr. Miner responded that the model that Manatron software uses has not been given to the city at this point in time, because the city doesn't own the software. This software gives the flexibility of how to model. Mr. Lochrie said he didn't feel the current Sigma system which was purchased by Manatron, picked out good comparables. He recommended that more research be done before making a decision.

Vouchers

Name	Department	Reason and location	Date	Amount
Bill Kappel	Engineering	American Public Works Association International Conference - House of Delegates- Stormwater Management - New Orleans, LA	08/15 - 08/21/08	2,005.31

Moved by Ald. Krol, seconded by Ald. Jay
that the voucher be allowed and paid – Ayes: 7

The meeting adjourned at 9:42 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

mks