

CITY OF WAUWATOSA
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, April 8, 2008
Committee Room #2

PRESENT: Alds. Stepaniak, Hanson, Becker, Maher, Krol, Hanson, Grimm, Purins- 8

ALSO PRESENT: J. Archambo, City Admin.; B. Aldana, Asst. City Atty./Personnel Dir.;
W. Kappel, Public Works Dir.; S. Miner, City Assessor, R. Braier, Finance Dir.

Ald. Stepaniak as Chair called the meeting to order at 8:00 p.m.

Authorization to accept a \$15,000 non-matching grant from the National Association of County and City Health Officials (NACCHO)

Dr. Kreuser requested authorization to accept and execute a \$15,000 non-matching grant to assist the health department in building its data infrastructure for program planning, evaluation, budgeting, and continuous quality improvement processes.

Moved by Ald. Purins, seconded by Ald. Grimm to recommend approval to accept the \$15,000 non-matching grant - 8

Special Assessment policy

The committee reviewed a memo from the City Administrator regarding the continuation of the assessment policy discussion from March 25, 2008.

Three options were discussed:

1. Extend the number of repayment years
2. Reduce or eliminate the 12.5% engineering charge
3. Create a Community Development Block Grant (CDBG) funded program to reduce what is due from those who demonstrate financial hardship

Mr. Archambo recommended option #1 with the payment options being modified to include a ten-year installment plan for those assessments that exceed \$5,000. Secondly, the assessment amount should be reviewed and adjusted annually as appropriate due to inflation. It should also be considered whether these cases should default to the five year payment plan unless otherwise requested.

Option #2 – a reduction or elimination of the engineering charge would reduce the true cost of projects. For those projects that are contracted out, the true cost of the project would include this engineering cost. Typically depending upon the engineering type this would be approximate 15% charge. Any reduction shifts the cost of these types of projects from a property specific user fee to the general fund levy.

Option #3 – In the past, several engineering projects received some CDBG funding that was used to cover a percentage of the overall project costs based on the low to moderate income percentage of the area. All of the work done for these projects must meet all of the HUD reporting requirements. This includes wage report verification. Prevailing wages need to be paid ensuring they are being paid in the correct classification. This would be a very cumbersome time consuming task.

Mr. Archambo reported that he felt the best benefit to the citizens would be extending the payment terms up to ten-years.

Judy Huebner of 6004 and 6010 Wells St. inquired about the interest rate process and if it increases throughout the tenure. She also wondered if the rate has been set for the projects being done this summer.

Mr. Archambo explained that the interest rate equals the bonding rate the city receives and it remains the same throughout the payment plan. Interest rates for next years assessment will not be known until next year.

Ald. Krol asked if there would be any additional costs to the city if the tenure were extended to assessment amounts under \$5,000. Mr. Braier reported that the cost would be the replacement of those funds compared to the ten years. The city needs those funds for the next years' capital improvements or they would have to borrow more.

Ald. Maher asked if this payment policy pertains to parcels or property owners and could they be combined. Mr. Archambo reported that the policy would be for individual property addresses. An extension could be made if multiple parcels were owned and requested. Adjacent lots could be requested for a ten year extension.

Ald. Purins asked what happens if a property owner has numerous properties in different parts of town being assessed. Will these parcels be lumped together? Mr. Archambo reported that the property owners could ask for this consideration, but it will probably not be granted.

Moved by Ald. Becker, seconded by Ald. Purins to recommend approval of the special policy assessment, option #1 as it was presented, with a five year default payment plan unless it is requested in writing for a ten year payment plan - 8

Resolution authorizing a final claim settlement with Allmark Services, Inc.

The committee reviewed a memo by Mr. Kappel requesting authorization for a final claim settlement with Allmark Services, Inc due to the fire at the sorting facility. The sorting facility was not rebuilt and all necessary repairs to the transfer station have been completed. The bulk of the funds received (\$404,867.63) will be applied to the purchase of the recycling carts. \$400,000 was borrowed for their purchase.

Moved by Ald. Krill, seconded by Ald. Purins to recommend approval to authorize the proper city officials to sign off on the final insurance claim settlement - 8

Memo from the City Planner regarding approval of the revised distribution of CDBG funds

The committee reviewed a memo from Ms. Ferguson, Planner 1, requesting approval of the revised distribution of CDBG funds in the amount of \$73.00

Moved by Ald. Becker, seconded by Ald. Krol to recommend approval for the revised distribution of CDBG funds in the amount of \$73.00 - 8

***Consideration of 2007 property tax refund claims**

Moved by Ald. Krol, seconded by Ald. Maher to convene into closed session per Wis. Stat. 19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, and may reconvene into open session - 8

The committee convened into closed session at 8:37 p.m.

Moved by Ald. Krol, seconded by Ald. Hanson to convene into open session – 8

The committee convened into open session at 8:57 p.m.

Moved by Ald. Krol, seconded by Ald. Grimm to recommend denial of the requests for 2007 property tax refund claims by the following businesses: 1). Sargeant Health Center – Froedtert; 2). Wisconsin Health Fund; 3). Sports Medicine Center - 8

Vouchers

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
Joseph Roy	\$19.27	Police – 2/21/08 – 3/14/08 – Johnston, IA Basic Narcotics Investigators Course
Kelly Zielinski	\$218.61	Police – 3/3/08 – 3/14/08 – Johnston, IA Basic Narcotics Investigators Course
Jim Beix	\$412.78	Health 0 3/31/08 – 4/2/08 WI Environmental Health Association (WEHA) 2008 Spring Conference

Ronald Braier	\$1432.00	Finance – 3/26/08 – 3/29/08 – Las Vegas, Government Investment Officers Association Annual Conference
Nancy Welch Tamara Szudy	\$248.28	Community Dev. – 3/27/08- Madison WI American Planning Association (WAPA) Spring Conference
Jeff Hevey	\$323.00	Fire – 3/12/08 – 3/14/08 – Wisconsin Dells WI Fire Chief’s Education Conference
William Rice	\$199.00	Fire – 3/12/08 – 3/14/08 – Wisconsin Dells WI Fire Chief’s Education Conference

Moved by Ald. Grimm, seconded by Ald. Becker,
that the vouchers be allowed and paid - 8

The meeting adjourned at 9:00 p.m.

Carla A. Ledesma, City Clerk
City of Wauwautosa

mks