

BUDGET & FINANCE COMMITTEE MEETING

Tuesday, April 25, 2006
Committee Room #2

PRESENT: Alds. Becker, Ewerdt, Grimm, Hanson, Krol, Maher, Purins, Stepaniak – 8

ALSO PRESENT: A. Kesner, City Atty.; R. Braier, Finance Dir.; W. Kappel, Public Works Dir.; Police Chief B. Weber; M. Murphy, Library Dir.; L. Nielsen, Pub. Health Nurse Supv.

Ald. Stepaniak as Chair called the meeting to order at 7:49 p.m.

Stop loss insurance contract

Ms. Aldana reported that each year the city solicits proposals for stop loss insurance contracts to provide insurance coverage for health insurance claims exceeding the city's self-retained limit on its self insured health insurance plan. The self-retained limit is \$75,000 per individual per year. The contract year runs from June 1st to May 31st. The city's health insurance third party administrator and the city's health insurance carrier solicited bids from 25 carriers. The city received two competitive bids. One bid was from The Hartford and the other was from Canada Life. After receiving the city's claims disclosures, it was determined that The Hartford provided by far the most favorable proposal. Canada Life's proposal added at least \$400,000 more liability to the city by "lasering" five or six high risk participants. The Hartford's proposal has no lasers and was less than 9% over this year's contract. She recommended approving the proposal from The Hartford and entering into a contract with The Hartford for the stop loss contract.

Moved by Ald. Becker, seconded by Ald. Purins to recommend approval to authorize the proper officials to enter into a contract with The Hartford for the stop loss insurance contract --

Ald. Krol asked what The Hartford's payout was last year. Ms. Aldana said they didn't pay out as much as the city paid for the premium, but right now there is a lag time in that figure and by the end of May the amount would increase. For those reasons it is difficult to pinpoint the exact amount of the payout. Ald. Krol asked about the information provided in the Request for Proposals (RFP). Ms. Aldana responded that the health insurance consultant and the third party administrator create the proposals and she was not involved directly in that process.

Ald. Maher asked why there were only two bids. Ms. Aldana noted that in their initial meeting they were looking at 4 or 5 bids, but The Hartford and Canada Life remained the most favorable.

Vote on the motion was Ayes – 8

The committee recessed at 7:56 p.m. and reconvened at 8:24 p.m.

Additional funding for relief staffing in the library

Ms. Murphy gave a description of the current staffing conditions in the library. She stressed that during the meetings on the library's future with the Milwaukee County Federated Library System (MCFLS) she stated that if it weren't the case that they were already expecting to lose more than \$100,000 in payment for service to non-residents, she would have requested additional staffing for the library. They were then and still are, staffed very tightly and the situation has worsened. In the circulation department, they have one person who has already been out for many weeks, and is still out. In reference department, a part time librarian is currently out and is expected to be out at least 12 weeks. On June 8th, at the beginning of the Summer Children's Program, a full

time Children's Librarian is scheduled to be out for 6-8 weeks. In each of these instances, the employees involved have sufficient sick leave to cover the entire duration of their convalescence. She is requesting authority to hire a temporary, full time Children's Librarian and the addition of 2-10 hour per week shelvers for the circulation department. The funding would come from the Reserve for Contingencies. She also recommended additional funding for leave relief to be used throughout the library as needed. She would also like this to be an on-going item in future library budgets. She stressed that the number of long term leaves are more than usual.

Ald. Hanson asked if the short staffing would impact the Summer Children's Program events. Ms. Murphy said if they do not temporarily fill the position, they will have to cancel some of the programs.

Ald. Krol asked about the two permanent 10 hour shelving positions. Mr. Murphy explained that these are adult positions for shelving during the day. Shelving is done in the evenings by part time students.

Both Ald. Krol and Becker said Ms. Murphy has worked very hard to keep staffing to a minimum and they considered this a request they could support.

Moved by Ald. Krol, seconded by Ald. Becker to recommend approval for \$15,640 in additional funding from the Reserve for Contingencies for the library to hire one temporary librarian for the Children's Department for a 7 week period, 2 additional 10 hour per week shelvers for the remainder of 2006 and funding for relief staffing --

Ald. Purins asked how long term leaves are dealt with on the city level. Mr. Braier said larger departments like the fire department have a minimum staffing requirement and budgeted overtime. Smaller departments have to cover the counter in their departments. The library is a medium to large department and they don't have the flexibility that other departments have. He added that this type of coverage has been requested by the library in the past, but has not been approved in the budget process. There are approximately 6 departments that don't budget for long term leaves. Ald. Purins suggested that long term leaves be inserted as part of the overall budget.

Ald. Maher said there seem to be two different issues in this request. There is a service reduction issue and a backlog issue in the case of the shelving area. He asked why this was coming up now. It was his understanding that the library was provided with ample resources to cover staff shortages and that this was fully addressed in the budget hearings. Ms. Murphy reiterated that just before the budget hearings they were forced to request over \$100,000 to cover payments for services to non-residents due to the situation with MCFLS. The staffing was very tight even then, but they didn't think they could ask for additional funding for staff. Ald. Maher said he didn't understand the reason for putting \$5,000 to relief staffing for 2006. Making a request in April for two permanent part time positions is very late in the year.

By a roll call vote Ayes: 7, Noes: 1 (Maher)

Bids to perform pavement crack sealing

Mr. Kappel said the bid for 271,000 yards of pavement crack sealing was awarded to Fahrner Asphalt Sealers in the amount of \$105,419. Staff was concerned about the increase in the price of petroleum products and so budgeted approximately \$125,000 for the project. They got very favorable pricing and would like to spend up to the budgeted amount to include additional streets that are in need of crack sealing now. There are also concrete streets that need paving. They would like to add the work to the contract and expend the rest of the funds in the crack sealing budget.

Ald. Maher asked to what extent the program was reduced before the proposals went out. Mr. Kappel said they kept a number of streets out of the program because they thought the contract would be too big. The bids came out more favorably than expected and they felt there were enough streets in need of crack filling that they could add them in and expend the budget.

Ald. Stepaniak clarified that Mr. Kappel has not asked to exceed the budget, but to expend the money already there in light of more favorable bids.

Ald. Becker asked if there would be a cost savings in filling the cracks. Mr. Kappel said the idea behind crack fill maintenance is that the pavement is preserved and they are able to extend the need for repaving.

Ald. Hanson asked if adding the additional streets would be more cost effective. Mr. Kappel responded that every year there are always additional maintenance issues to deal with.

Moved by Ald. Grimm, seconded by Ald. Krol to recommend approval for additional streets to be added to the Pavement Crack Sealing program at a cost not to exceed \$125,000 – 8

Reduced assessments because of penalties for 2005 street improvements on Pasadena Blvd.

Mr. Kappel requested that this item be held so the affected parties could attend the meeting and the issue of the sidewalk repair could be addressed.

It was the consensus of the committee to hold this item for a future meeting.

Pandemic influenza consultant for Milwaukee/Waukesha County Consortium for Emergency Public Health Preparedness

Ms. Nielsen said it is common knowledge that it is not a matter of whether the pandemic influenza or “bird flu” will happen, but when. Since the spread of communicable diseases cross municipal borders, the Milwaukee/Waukesha County Consortium for Emergency Public Health Preparedness convened the Pandemic Influenza Planning (PIP) Steering Committee which will develop a consortial approach to prepare for a pandemic influenza. Given the jurisdictional issues and interests, the consortium decided that there should be a neutral third party consultant to look at the pandemic influenza plan.

Ms. Nielsen said they received three bids and voted to go with the Medical College of Wisconsin’s Center for Science, Health and Society (MCW CSHS). Although they were the high bidder, they addressed timelines that coincided with grant objectives and consortium projects. Their bid included identifying and applying for additional federal and foundation funding to support pandemic preparedness efforts. All costs will be covered by grant funds from the Milwaukee/Waukesha County Consortium for Emergency Preparedness and/or grant funds from the recently initiated Pandemic Influenza Planning grant. She explained that the consortium consists of all 13 health departments in Milwaukee and Waukesha Counties and the City of Wauwatosa is the fiscal agent. She recommended contracting with MCW CSHS as a pandemic influenza planning consultant for the consortium.

Moved by Ald. Purins, seconded by Ald. Maher to recommend approval to contract with the Medical College of Wisconsin’s Center for Science, Health and Society (MCS CSHS) as a pandemic influenza planning consultant for the Milwaukee/Waukesha County Consortium for Emergency Public Health Preparedness at a cost of \$49,894 – 8

Pandemic influenza grant through the Wisconsin Department of Health and Family Services (DHFS)

Ms. Nielsen said the Centers for Disease Control (CDC) have earmarked monies to the states to begin pandemic influenza preparations. The Wisconsin Department of Health and Family Services (DHFS) offered local public health agencies grant monies for pandemic influenza preparations. Wauwatosa was allocated \$9,809.09 which must be encumbered by August 30, 2006. As part of the grant, all local public agencies must meet the following objectives: 1) complete the CDC Pandemic Influenza Local Assessment; 2) draft a local pandemic influenza plan; 3) conduct pandemic influenza exercises; and 4) provide one pandemic public education and community outreach meeting or “summit” for community partners. She recommended accepting and executing the grant and added that there were no matching funds required.

Moved by Ald. Maher, seconded by Ald. Purins to recommend approval to accept and execute the Pandemic Influenza Grant in the amount of \$9,809.09 --

Ald. Maher said this amount will not fund the entire project. He asked to what extent this commits the city monetarily for future preparations. Ms. Nielsen said that as a health department, they will always have to address a pandemic plan. These grant monies will help pay for it. The summit will cost some money, but the Medical College of Wisconsin is going to contribute approximately \$20,000 and there will be more money coming in.

Ald. Purins asked why the grant money for the communities doesn't get funneled into the consortium. Ms. Nielsen said that each community received between \$6,000 and \$10,000 depending on their size. The programs are all being done through the consortium.

Vote on the motion was Ayes – 8

Resolution R-06-23 pertaining to livescan fingerprint purchase and purchase of the Identix livescan fingerprint device from ID Networks

Chief Weber said the livescan fingerprint device is obsolete and needs to be replaced. They felt that the best replacement equipment is the upgraded version of their current hardware provided by Identix, Inc. The reseller of the Identix equipment, ID Networks, can provide the identical equipment at a reduced price. Additionally ID Networks has developed new operational software that the police department's fingerprint experts feel is superior to the standard software provided by Identix, Inc. They have learned that the technical representative who built the interface is now employed by ID Networks and having the same technical staff is important. Assurance has been given by ID Networks (and language put into the proposal) that this interface will remain intact without further cost to the city.

Chief Weber said the proposal from ID Networks for identical hardware, enhanced software, and guaranteed interface is \$32,145. This is \$1,195 less than Identix, Inc.'s proposal of \$33,340. As a result, only \$6,948 will be needed from the Office of Justice Assistance Grant. He recommended that Resolution R-06-23 be rescinded and that the authorization to purchase the Identix livescan fingerprint device from ID Networks be approved.

Moved by Ald. Purins, seconded by Ald. Ewerdt to recommend approval to rescind Resolution R-06-23 and to purchase the Identix livescan fingerprint device from ID Networks at a cost of \$32,145 – 8

Claim of George Burke, 556 Pleasant View Street

Mr. Kesner said there was a sewer backup in Mr. Burke's basement on January 2, 2006. It was determined that paper had caused the backup, but the cause or origin of the paper is unknown. The line serving Mr. Burke's property was last cleaned on November 16, 2005. At that time, no condition was found to be out of ordinary. The city had no prior notice that there existed any condition or obstruction concerning the line serving Mr. Burke's residence. Under these circumstances, the city bears no legal responsibility toward Mr. Burke for any damages to his property. He recommended denial of the claim.

Moved by Ald. Grimm, seconded by Ald. Maher to recommend denial of the claim – 8

Vouchers

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
C. Fox	\$390.25	Police – 4/18-4/19/06 – Appleton 12 th Annual Traffic and Impaired Driving Law Program

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
T. Kastner	\$30.89	Police – 4/10-4/13/06 – Oak Creek Combined Tactical Systems Instructor Cert.
J. Short	\$28.64	Police – 4/10-4/13/06 – Oak Creek Combined Tactical Systems Instructor Cert.
B. Jacobsen	\$185.39	Admin. – 4/6-4/7/06 – Tinley, Park, IL IL Assoc. of Municipal Management Assistants Conference
L. Schleimer	\$170.16	Purchasing – 4/12/06 – Milwaukee Seminar
D. Moldenhauer	\$118.45	Police – 4/2-4/7/06 – Des Moines, IA Drug Unit Supervisor School
B. Weber	\$84.69	Police – 4/6-4/7/06 – Manitowoc Police Executive Group Meeting
E. Krueger	\$205.88	Consortium – 4/5-4/8/06 – Indianapolis, IN MARPHLI Meeting
T. Kastner	\$124.54	Police – 4/17-4/21/06 – Madison Basic Field Training Officer School
J. Kutz	\$126.02	Police – 4/17-4/21/06 – Madison Basic Field Training Officer School
L. Hudson	\$235.49	Police – 3/28-3/31/06 – Green Bay Wisconsin Assoc. for Identification Conf.
M. Finken	\$80.03	Police – 4/19-4/20/06 – Stevens Point Crime Information Bureau Spring Meeting
S. Gustafson	\$164.82	Health – 4/12/06 – Milwaukee Conference for Women

Moved by Ald. Maher, seconded by Ald. Krol that the vouchers
be allowed and paid – 8

The meeting adjourned at 9:07 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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