

**BUDGET & FINANCE COMMITTEE MEETING**

Tuesday, March 14, 2006  
Committee Room #2

PRESENT: Aids. Bruderle-Baran, Grimm, Herzog, Maher, Meaux, Purins, Stepaniak – 8

ALSO PRESENT: A. Kesner, City Atty.; B. Aldana, Asst. City Atty./Personnel Admin.; R. Braier, Finance Dir.; W. Kappel, Public Works Dir.; Fire Chief D. Redman; N. Kreuser, Health Officer; R. Harris, City Planner

Ald. Bruderle-Baran as Chair called the meeting to order at 8:06 p.m.

**Department of Agriculture, Trade and Consumer Protection (DATCP) proposed state agent contract and fee schedule**

Dr. Kreuser said that the agreement with the Department of Agriculture, Trade and Consumer Protection (DATCP) proposed state agent contract was discussed at length during the 2006 budget process. The health department has made an application to DATCP and was accepted for state agent status. The official contract will go into effect as of July 1<sup>st</sup>. The license renewal process for 53 establishment owners begins in April and will initiate the transition into this inspection process. The contract and inspection process are similar to the existing Department of Health and Family Services (DHFS) state agent inspection program. They would like to proceed with the ordinance language that is going before the Community Development Committee. The contract would be needed by April 1<sup>st</sup>. She recommended acceptance of the DATCP proposed state agent contract and fee schedule.

Ald. Jenkins asked if there were any ramifications with staffing. Dr. Kreuser said the staffing was covered in the budget hearings.

Moved by Ald. Jenkins, seconded by Ald. Purins to recommend approval of the Department of Agriculture, Trade and Consumer Protection (DATCP) proposed state agent contract and fee schedule – 8

**Temporary increase in the number of allocated firefighter positions from 60 to 61**

Chief Redman said this is an efficiency of operations issue for the fire department. The department has six vacant firefighter positions to fill with an anticipated start date in late April. Five of the vacancies were unexpected with full salaries for the vacant positions budgeted in 2006. He is confident that another unbudgeted vacancy will occur by mid-summer. He would like to be able to fill the vacancy early as this provides efficiency in training a recruit class and reduces potential overtime costs. He would also prefer to have an even number of trainees. He added that it would not be cost effective to start training in the fall.

Chief Redman said there is no immediate fiscal impact. Current vacant positions provide a salary savings of \$86,000 which is well below budget in 2006 if the position is filled. There is some potential for 2007 personnel costs to be higher if the additional anticipated vacancy does not actually occur in 2006. He recommended that the number of allocated firefighter positions be increased from 60 to 61. The temporary increase would be rescinded when the next vacancy occurs. There is no direct impact on the 2006 budget and personnel costs will be approximately \$86,000 which is less than originally budgeted. He was advised by the Finance Director to come before the committee because there is an outside chance that the anticipated vacancy will not happen, so this position would have to be carried into the next budget year.

Moved by Ald. Grimm, seconded by Ald. Stepaniak to recommend approval of the temporary increase in the number of allocated firefighter positions from 60 to 61 --

Ald. Jenkins said this item was passed unanimously in the Employee Relations Committee.

Vote on the motion was Ayes: 8

### **Department of Homeland Security Preparedness Equipment grant**

Chief Redman requested acceptance of a Department of Homeland Security Preparedness Equipment grant for the purchase of a decontamination tent with a water heater and showers in the amount of \$26,000. He also requested that the city allocate funds to issue the purchase order for this equipment in advance of receiving the grant funds. This grant is 100% federally funded with no local or state matching funds. This equipment was considered in the prior Federal Fiscal Years (FFY) of 2003 and 2004, but there were insufficient funds for the purchase. The equipment is intended for preparedness to respond to mass contamination of citizens from chemical, biological, or radiological materials, presumably from a terrorist attack. The estimated actual cost is \$24,602.80. The proximity of the Wauwatosa Fire Department to large medical facilities makes it a good site for this equipment. He recommended that the grant be accepted in the amount of up to \$26,000 and that the city be authorized to issue the necessary purchase orders.

Ald. Grimm asked if the equipment would have to be shared with other municipalities. Chief Redman said it could be shared with any city in the Midwest whenever needed.

Moved by Ald. Maher, seconded by Ald. Herzog to recommend approval of the Department of Homeland Security Preparedness Equipment grant in an amount up to \$26,000 for the purchase of a decontamination tent with a water heater and showers – 8

### **Application for 2006 Assistance to Firefighters Grant (AFG)**

Chief Redman requested approval to apply for a 2006 Assistance to Firefighters Grant (AFG) from the Federal Emergency Management Agency (FEMA). This request is identical to the 2005 application still pending. If the 2005 grant is awarded, this application will be withdrawn. They would like to upgrade their Self Contained Breathing Apparatus (SCBA) by including technology not available when it was purchased in 2002. This includes a “heads-up” display of remaining air and a quick-fill connection for rescue of a downed firefighter. They would also like to add in-cab headsets in front-line apparatus to maintain hearing conservation measures while improving communications during emergency response. The estimated cost is \$60,000 for the SCBA upgrade and \$30,000 for the communications upgrade. The city’s obligation will be for 10% in matching funds or a total of up to \$9,000.

Moved by Ald. Maher, seconded by Ald. Grimm to recommend approval of the fire department application for a 2006 Assistance to Firefighters Grant (AFG) in an amount up to \$90,000 – 8

### **Renewal of construction inspection services contract for 2006**

Mr. Kappel said that in 2003 the city entered into a 3-year agreement with Graef, Anhalt, Schloemer & Associates (GAS) to provide construction inspection services. The last year of the agreement was 2005. The terms of the agreement allow for up to two 1-year extensions of the contract with an annual adjustment in construction inspection hourly fees. The 2005 Technician III bill-out rate was \$50 per hour all inclusive. They were able to negotiate with GAS to limit the Technician III inspector bill-out rate to be a 3% increase over the last year. He recommended acceptance of the proposed 2006 hourly rates and fee schedule and authorization for a one-year extension of the GAS contract.

Moved by Ald. Stepaniak, seconded by Ald. Maher to recommend acceptance of the proposed 2006 hourly rates and fees schedule and approval for a one-year extension of the contract with GAS --

Ald. Maher wanted to know if the city was getting the best deal with this contract considering that the contract is ending. Mr. Kappel said that three years ago GAS had given them an extremely good rate and they have kept their rates low. He explained that GAS doesn't tie the rates to the Consumer Price Index (CPI) because the fluctuation tends to be too great. This is fourth year of the contract and GAS has come in below the CPI. They are within the department's budget constraints and GAS is doing a decent job.

Vote on the motion was Ayes: 8

### **Reallocation of Community Development Block Grant (CDBG) funds**

Mr. Harris said that staff is requesting that existing Community Development Block Grant (CDBG) funds be reallocated for the purpose of funding an existing CDBG funded 2005 storm sewer project. The proposed project will require a reallocation of \$75,000 from balances left over from the 2004 CDBG Administration account which has a current balance of \$91,254. The reallocation is to make up for a short fall in the 2005 storm water account due to the higher than anticipated project, inspection and labor costs.

Ald. Bruderle-Baran asked if the \$91,000 in the Administration account would be moved to the 2005 Storm Water Account. Mr. Harris responded that they need to close out the 2004 account money which goes back into the unallocated CDBG pot of funds. The city keeps the money.

Moved by Ald. Herzog, seconded by Ald. Meaux to recommend approval of the reallocation of Community Development Block Grant (CDBG) funds in the amount of \$75,000 – 8

### **Claim of Covenant Healthcare System, Inc., 201 N. Mayfair Road, 251 N. Mayfair Road and N. 100<sup>th</sup> Streets**

Ms. Aldana said this item and the two items following are tax exemption cases. They are currently in litigation and have filed a claim for the new tax year. She recommended denial as these claims are part of the ongoing litigation.

Ald. Stepaniak asked about the status of the claims. Ms. Aldana said that the Covenant Healthcare claims are involved in the same action. The Milwaukee Regional Medical Center claim has been pending for some time.

Moved by Ald. Stepaniak, seconded by Ald. Herzog to recommend denial of the claim --

Ald. Herzog asked if there was any way to get help for defending against the claims. Ms. Aldana said that some of the issues would not be very significant and the statute has changed with regard to medical facilities. She said the option of outside help could be explored.

Ald. Herzog asked if state representatives could be involved. Ms. Aldana said the question of whether an institution is benevolent or non-profit is being debated currently between municipal assessors and state representatives. Mr. Kesner noted that Ms. Aldana is considered an expert on this issue and the League of Municipalities has been a help.

Ald. Bruderle-Baran said she would vote present due her affiliation with Covenant Healthcare.

Vote on the motion was Ayes: 7, Noes: 0, Present: 1 (Bruderle-Baran)

**Claim of Covenant Healthcare System, Inc., 4500 Harley Davidson Drive**

Ms. Aldana said this claim has been handled with the one before it.

Moved by Ald. Purins, seconded by Ald. Meaux to recommend denial of the claim. Vote on the motion was Ayes: 7, Noes: 0, Present: 1 (Bruderle-Baran)

**Claim of Milwaukee Regional Medical Center, Inc., 8624 Watertown Plank Road**

Ms. Aldana said the daycare center for the Milwaukee Regional Medical Center is also in litigation and for an even longer time than Covenant Healthcare. The city was successful on one issue and there have been cross appeals. They could hear a verdict at any time. The medical center has also filed this claim for the new tax year.

Moved by Ald. Maher, seconded by Ald. Stepaniak to recommend denial of the claim. Vote on the motion was Ayes: 7, Noes: 0, Present: 1 (Bruderle-Baran)

**Vouchers**

<b><u>NAME</u></b>	<b><u>AMOUNT</u></b>	<b><u>FOR</u></b>
J. Wojcehowicz, J. Nash B. Gieger, C. Mason	\$72.00	Water – 2/16/06 – Pewaukee Tri-County Waterworks Meeting
W. Tarman-Ramcheck	\$447.43	Pub. Works – 3/1-3/6/06 – Stevens Point A.R.O.W. Annual Conference
T. Wontorek	\$108.99	Admin. – 3/1/06 – Middleton WCMA Professional Seminar
J. Karius	\$26.79	Police – 2/21-2/23/06 – Milwaukee Patrol Investigative Techniques
D. Moldenhauer	\$28.00	Police – 2/6-2/8/06 – Milwaukee Street Crimes Program
J. Beix	\$167.76	Health – 2/7-2/8/06 – Menasha Supervisory Training Program – Session 1
J. Beix	\$152.76	Health – 2/22-2/23/06 – Menasha Supervisory Training Program – Session 2
J. Beix	\$424.32	Health – 3/6-3/9/06 – Stevens Point Foodborne Illness Investigation

Moved by Ald. Meaux, seconded by Ald. Purins that the vouchers be allowed and paid – 8

The meeting adjourned at 8:30 p.m.

Carla A. Ledesma, City Clerk  
City of Wauwatosa

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