



**CITY OF WAUWATOSA**  
7725 WEST NORTH AVENUE  
WAUWATOSA, WISCONSIN 53213  
Telephone: (414) 479-8917  
Fax: (414) 479-8989  
Web Site: www.wauwatosa.net

## **BUDGET & FINANCE COMMITTEE MEETING**

Tuesday, January 5, 2010

Committee Room #2

**PRESENT:** Alds. Ewerdt, Walsh, Organ, Wilke, Berdan, Krol, Jay (7:03), Donegan – 8

**ALSO PRESENT:** J. Archambo, City Admin.; B. Aldana, Asst. City Atty./HR Dir.;  
R. Braier, Finance Dir.; M. Murphy, Library Dir.; Peter Holtz, Library Trustee;  
Chief B. Weber, Police Dept.

Ald. Ewerdt as Chair called the meeting to order at 7:02 p.m.

### **Authorization to enter into a contract for worker's compensation excess insurance coverage**

The committee reviewed a memo from the Asst. City Attorney/HR Director regarding the worker's compensation insurance contract. Ms. Aldana discussed with the committee that it is time to renew the worker's compensation contract with a recommendation to increase the self-insured retention amount from \$350,000 to \$400,000.

Ms. Aldana introduced Mike DeMoss, Executive Director of CVMIC who is here to answer any questions. Mr. DeMoss explained that the City had a fairly large claim this year which the carrier paid out well in excess of the City's self-insured retention. Instead of a premium increase the carrier is proposing increasing the self-insured retention amount to \$400,000. Mr. DeMoss reported that he has reviewed the past ten years of claims and this loss is the only loss over \$350,000 in that time span. Mr. DeMoss felt the additional retention is an acceptable risk, especially since there is no proposed premium increase.

Moved by Ald. Krol, seconded by Ald. Donegan to recommend approval to enter into a contract with Safety National in the total amount of \$42,829 with an increase in the City's self-insured retention amount from \$350,000 to \$400,000 – Ayes: 8

### **Request for an additional library staff assistant**

The committee reviewed a memo from the Library Director requesting an additional library staff assistant. Ms. Murphy said she is requesting \$5,765 to fund this position with funding to come from the Reserve for Contingencies account.

The City Administrator advised that this item was requested in the most recent budget cycle but was not included in the budget review. Mr. Archambo said that he has observed some of the problems and that the administration department and Ms. Murphy have met with the principals at Longfellow and Whitman. Mr. Archambo noted that particularly early release Wednesdays causes an over capacity group to come to the library. There is also a similar problem in the hallway link areas. Mr. Archambo noted that additional help is needed in to ensure that the capacity in the children's library isn't exceeded and to help monitor the link areas.

Mr. Holtz explained that this has been an issue for awhile. He noted that there are increasing numbers of children coming into city hall.

When asked, Ms. Murphy responded that the additional staff person would work about four hours a day, the same schedule the schools are in session. Ms. Murphy said that this is an everyday problem. She explained that when the current security guard controls the link area there is no one to help inside the library which occupies two floors. The link area has to be kept clear to assure safe passage for toddlers, mothers with strollers and the elderly. One person cannot handle the upstairs, downstairs and the link area.

Ms. Murphy reported that the problems don't always involve the children. She said that last year alone there was an increase of 36% in traffic alone. The staff is very busy and has been reduced every year for the past four years.

Ald. Krol noted that city hall is a natural gathering place of school children. He felt it is important to do something to maintain the type of service you would expect at our library. He hoped that in the future something could be worked out with the school district for other options.

Moved by Ald. Krol, seconded by Ald. Donegan to recommend approval of the request that an additional amount of \$5,765 be added to the library budget from the Reserve for Contingencies account to pay for an additional library staff person -

Ald. Donegan said he will support this for the remaining school year. He objects that the city has to take on the job of a baby sitter and thinks this is a school problem and should ask them to take care of it. Ms. Aldana said there is no legal obligation to do that. Chief Weber said if the standard of behavior is not conformed to, it turns into a police problem and they will be dispatched to enforce the rules. Ald. Donegan asked that bad behavior not be tolerated. Ms. Murphy responded that they are kicked out of the building and this is currently being done by herself and the children's librarian. The police are called and they do come as needed.

The committee discussed the situation and felt that the parents need to be held accountable. Ms. Murphy said when a child gets removed from the library she contacts the school principal who then will contact the parent. Ms. Murphy felt that the communication with the schools is improved. The committee felt that more discussions need to be held with the school administrators or the PTA groups to find a solution. They felt that that this funding would only be a temporary fix to the problem.

Chief Weber said they have a good working relationship with the school district. The school resource officers are aware of the problem and will be in touch with Ms. Murphy to try and find a solution. He said the police will come out as necessary and remove the offenders.

Vote on the motion – Ayes: 8

**Vouchers**

Name	Dept.	Reason and location	Date	Amount
Carla Ledesma	Clerk's Office	Government Accountability Board (GAB) Meeting on early voting proposal - Madison	12/17/09	81.00
Walbrant, Allen, Mente	Parks	WI Turfgrass Association Winter Expo	12/8/09	120.00

Jennifer Ferguson	Community Development	CDBG meeting - Appleton	12/15/09	128.00
Randy Michelz	Electrical	IMSA dues	12/14/09	70.00

Moved by Ald. Walsh, seconded by Ald. Organ  
that the vouchers be allowed and paid – Ayes: 8

The meeting adjourned at 7:45 p.m.

Carla A. Ledesma, City Clerk  
City of Wauwatosa

mks