

BUDGET & FINANCE COMMITTEE MEETING

Tuesday, January 30, 2007

Committee Room #2

PRESENT: Alds. Becker, Ewerdt, Grimm, Krol, Hanson, Maher, Purins, Stepaniak – 8

ALSO PRESENT: J. Archambo, City Admin.; A. Kesner, City Atty.; R. Braier, Finance Dir.;
W. Kappel, Pub. Works Dir.

Ald. Stepaniak as Chair called the meeting to order at 8:20 p.m.

Purchase of a used multi-purpose 4-wheel drive articulating tractor

The committee reviewed a request by Mr. Kappel to purchase a used multi-purpose 4-wheel drive articulating tractor using existing equipment surplus dollars. Mr. Kappel was notified of the availability of this tractor at the end of 2006. While it is a 2002 model year, it is in excellent condition and includes several attachments. The asking price is \$54,950. A new model with similar attachments would cost approximately \$104,000. The department proposes to use existing funds available in the Equipment Reserve to make this purchase. Over \$60,000 was made from the sale of surplus equipment in 2006 through the use of an auction service. If the purchase is approved the department would declare the old 1992 unit surplus and dispose of it. Mr. Kappel recommended the purchase.

Moved by Ald. Purins, seconded by Ald. Ewerdt to recommend approval of the purchase of a multi-purpose 4/wheel drive articulating tractor in the amount of \$54,950 using existing equipment surplus funds – 8

WEDC 2007 Budget and Work Plan

The committee reviewed the Wauwatosa Economic Development Corporation's (WEDC) 2007 Budget and Work Plan.

Matthew Mikolajewski, Executive Director, WEDC, 1430 Underwood Avenue, reported that 2006 ended on a good financial note. Other highlights are as follows:

- They will Partner with the city to prepare the economic development element of the Comprehensive Plan and they have budgeted \$20,000 in 2007 toward this effort.
- They will continue to promote redevelopment along the Burleigh Street corridor with \$5,000 budgeted for this effort in 2007
- They have budgeted \$12,000 for new Commercial Building Improvement grant projects.
- In 2006, they launched a new East Town North Avenue Business Directory on the WEDC website. They have budgeted \$1,500 to use towards similar promotional efforts next year.
- They will continue to manage and promote the Community Development Block Grant (CDBG) program for building improvements
- They have budgeted \$3,000 for a complete voluntary audit of WEDC's finances in 2007.
- They will continue efforts to help private developers reinvest in aging commercial properties throughout the community. The funding for this will be determined by the results of their 2006 fundraising efforts.
- They plan to assist with the Zoo Interchange Reconstruction Planning Efforts.

- They will manage a campaign to raise additional funds in 2008 and host a contributor reception to thank those firms that have made a financial investment in WEDC.
- They will continue to update their online available space listing
- They will assist with business attraction and retention.

Mr. Mikolajewski expressed his gratitude for the city's continued support as well as the city's contribution in the amount of \$95,000 for 2007. They look forward to working with the city in the future.

John Balzer, WEDC, Board President, 7808 Geralayne Circle, noted that the WEDC has a board of directors filled with high profile, talented individuals who are volunteers and who work very hard at development in Wauwatosa.

Lisa Bower, WEDC, Director, 9216 Ridge Blvd., said there is a fair amount of momentum in the projects they are involved with and a lot of exciting things happening in Wauwatosa. Some very good projects are going forward such as the Icon proposal on Burleigh Street.

The committee members complimented the WEDC for all the good work they are doing for Wauwatosa. They acknowledged that the WEDC has invested significant resources in the Burleigh Street projects and they appreciated all the work being done throughout the city. In response to a question about WEDC's 2007 fundraising goal, Mr. Balzer responded that they hope to raise \$40,000 in 2007, but he cautioned that fundraising is done strictly by the board members.

Moved by Ald. Maher, seconded by Ald. Becker to recommend accepting the report and placing it on file – 8

One year extension of a professional services agreement with Graef, Anhalt, Schloemer & Assoc.

The committee reviewed a request by Mr. Kappel for a one year extension to a professional services agreement with Graef, Anhalt, Schloemer & Assoc. (GAS) for construction inspection services. The last year of the city's 3 year contract was in 2005 and the contract terms allow for up to two 1 year extensions. They were able to negotiate with GAS to limit the Technician III inspector bill-out rate to a 3.4% increase over last year. Next year they will have to go out for a Request for Proposals.

Moved by Ald. Ewerdt, seconded by Ald. Purins to recommend approval of the 1 year extension of a professional services agreement with Graef, Anhalt, Schloemer & Assoc. and acceptance of the 2007 hourly rates and fee schedule – 8

Claim of Robin and Angela Rice, 10707 W. Courtland Avenue

The committee reviewed a claim by Robin and Angela Rice and the recommendation for denial by Mr. Kesner. The damages were allegedly sustained to their property and basement on September 12, 2006. Upon investigation, it was determined that heavy rains may have caused the backup and additionally, a city employee determined that paper toweling may have clogged the sewer line causing the backup. Mr. Kesner noted that the city had no prior knowledge of the problem at that location and no prior notice of a possible problem; therefore, the city is not liable under these circumstances.

Ald. Treis appeared in support of the claimants noting that there were a couple of backups in his neighborhood on that date. The city came out and tried to clear the sewer. As they were flushing the line, they found that something that looked like paper toweling had been stuck in the line. He speculated that an outside drain cleaning company like the one he called for his backup may have caused the problem. He

asked if there should be a mechanism in place so the city can hold an outside company accountable for any damages.

The committee asked if the calls to public works are documented. Mr. Kesner responded that the calls are documented and if there is more than one call from a specific area they will check the line and clear it. That is not a situation where the city is liable because there is no negligence involved.

There was another question from the committee regarding the term "strict liability". Mr. Kesner explained that negligence requires the city to have a duty to do something and then fail to meet that duty. An example would be if the city has notice of a sewer line problem and fails to take reasonable action to correct the problem. This might be construed as a breach of duty; however, many times these cases are just accidents and that is what insurance is for.

Moved by Ald. Maher, seconded by Ald. Hanson to recommend denial of the claim – 8

Vouchers

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
L. Hudson	\$29.81	Police – 1/10-1/12/07 – Oak Creek Sexual Assault & Child Abuse Advanced Trng.
T. Gelhar	\$3,724.85	Health – 9/5/06 – Milwaukee Public Health Administration Courses
F. Carsky	\$25.89	Police – 1/10-1/12/07 – Oak Creek Sexual Assault & Child Abuse Advanced Trng.
D. Hoppe	\$28.87	Police – 1/10-1/12/07 – Oak Creek Sexual Assault & Child Abuse Advanced Trng.
D. Davidson	\$37.29	Police – 1/10-1/12/07 – Oak Creek Sexual Assault & Child Abuse Advanced Trng
A. Kesner	\$93.25	Attorney – 1/11/07 – Madison Supreme Court Argument, State Capitol
D. Davidson	\$350.00	Police – 12/7-12/8/06 – Waukesha Ground Defense and Escapes
J. Short	\$350.00	Police – 12/7-12/8/06 – Waukesha Ground Defense and Escapes
J. Griffin	\$350.00	Police – 12/7-12/8/06 – Waukesha Ground Defense and Escapes
R. Torrez	\$275.00	Police – 11/13-11/14/06 – Sheboygan Background Investigations for Public Safety Positions

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
J. Dubinski	\$578.93	Police – 10/17-10/20/06 – Cedar Rapids, IA 2006 Forensic Assoc. of Computer Technologists Fall Conference
J. Weber	\$407.41	Engin. – 1/25-1/26/07 – New Berlin Amer. Concrete Institute Cert. Prog.
D. Etlicher	\$675.75	Engin. – 1/24-1/26/07 – Wisconsin Dells Wisconsin Society of Land Surveyors Land Surveyor’s Institute
J. Griffin	\$539.32	Police – 1/14-1/19/07 – Rockford, IL Basic School Resource Officer Training Sch.

Moved by Ald. Grimm, seconded by Ald. Becker that the vouchers
be allowed and paid – 8

The meeting adjourned at 9:10 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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