

CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, October 26, 2004

Committee Room #2

PRESENT: Aids. Bruderle-Baran, Casey, Grimm, Herzog, Jenkins, Maher, McCarthy – 7

EXCUSED: Ald. Stepaniak

ALSO PRESENT: T. Wontorek, City Admin.; A. Kesner, City Atty.; R. Braier, Finance Dir.; Capt. J. Reit, Police; W. Kappel, Public Works Dir.; R. Harris, Planner; J. Wojcehowicz, Water Supt.

Ald. Bruderle-Baran as Chair called the meeting to order at 8:25 p.m.

Police overtime

Capt. Reit said a special police payout was made on October 8, 2004 in the amount of \$146,841.50. It consisted of the following: 1) \$114,064.42 is being charged to police overtime and 2) \$32,777.08 is annual holiday pay for lieutenants and captains is being charged to the off time account. The current amount for police overtime is approximately \$492,988. He added that the overtime being paid out of the paychecks every two weeks is not figured in. An additional payout for the clerical staff and dispatchers will happen on October 31st. He explained that in the police contract, holiday pay is turned into overtime. He didn't know what percentage of the \$114,064.42 is holiday pay.

The committee thanked Capt. Reit for his report.

Fund transfer of \$576 from the Police Operations account to the Police Building Maintenance account for electronic lock repair

Capt. Reit said the police department does not have a building maintenance account, so they are asking for a fund transfer to pay for the electronic locks.

Moved by Ald. Casey, seconded by Ald. Maher to recommend approval of the fund transfer for electronic lock repair at the police station – 7

Three year contract with Citation Management for the collection of parking citations

Capt. Reit said the original agreement with Citation Management was signed in 2001 with one 3-year term and two 1-year renewals. The city is now in the second renewal of the contract. Citation Management has raised the collection amount from 32% to 40%. The police department contacted three other companies that provide the same service and none of them responded. He said that no one provides the level of service that Citation Management provides. The police department is happy with the arrangement. City costs will be reduced by \$10,700. They are asking for a new 3-year agreement instead of a 1-year renewal. Mr. Wontorek added that ticket collection has increased with Citation Management.

Moved by Ald. Jenkins, seconded by Ald. McCarthy to recommend approval of the three year contract with Citation Management – 7

Additional items to equip the new water utility step van

Mr. Wojcehowicz said the Common Council passed approval of the purchase of a utility step van. This enabled the city fleet department to finance the shell body and wheels. The water utility will need to add some cabinets, an air compressor, generator, lighting and pumps at a cost not to exceed \$26,284. They need to make the van road worthy and a good utility vehicle for the department. The money will come from the utility budget.

Ald. Maher asked why the accessories were not included in the original purchase of the van. Mr. Wojcehowicz said the city fleet purchases the basic car and his department rents from the city. Mr. Kappel added that fleet purchases are piggy backed on the City of Milwaukee contract. There wasn't enough money in the purchasing budget for the accessories, so the water utility will pay for them. The city will provide the maintenance.

Moved by Ald. McCarthy, seconded by Ald. Jenkins to recommend approval of additional accessories for the water utility step van in an amount not to exceed \$26,284 – 7

Adjusted 2004 budget revision public works and water utility equipment account

Mr. Kappel said that during the executive budget hearing they tried to get the number adjusted. He stressed that there is no impact on the 2005 budget. Carrying over the funds will allow them to make expenditures that were already budgeted. The committee requested more information on the this item.

Moved by Ald. McCarthy, seconded by Ald. Casey hold until the next meeting – 7

2005 Community Development Block Grant (CDBG) requests

Mr. Harris said they are anticipating a block grant amount of \$1.4 million. They have narrowed down the list of eligible requests. Ald. Herzog added that there were two public hearings before the Community Development Block Grant Committee. The committee approved the eligible requests unanimously and there weren't any objections from the applicants.

Moved by Ald. Herzog, seconded by Ald. McCarthy to recommend approval of the 2005 Community Development Block Grant requests --

Ald. Maher asked about the number of applicants. Mr. Harris said there were 17 applicants and 14 were funded.

Ms. Welch said there is a traffic impact study that needs to be done involving the GE Healthcare site. They felt it was more important to do the traffic study than to devote funding for preservation at this time. Ald. Bruderle-Baran said she hoped that the City of Milwaukee and the state Department of Transportation (DOT) will contribute to the cost. Ms. Welch said the city was not fully funding the study. Mr. Harris noted that the traffic study is being done in the area surrounding GE Healthcare and would not involve the company specifically. Mr. Kappel said they are looking at \$50,000 as part of the major study costs. Ald. Bruderle-Baran said she hoped that if the \$50,000 is not spent, it will be returned to preservation funding.

Vote on the motion was Ayes: 7

Vouchers

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
D. Davidson	\$97.04	Police – 9/26-9/29/04 – Minneapolis, MN Managing Juvenile Operations

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
T. Wontorek	\$1,672.71	Admin. – 10/13-1/21/04 – San Diego, CA\ ICMA National Conference
J. Stohler	\$94.78	Health – 10/13-10/14/04 – LaCrosse Coordinators Meeting
P. Grisham	\$252.68	Personnel – 4/27, 9/28, 10/21/04 – Waukesha WPELRA Training
D. Wheaton	\$519.35	Bldg. – 9/19-9/22/04 – Des Moines, IA International Assoc. of Elec. Inspectors
S. Presnal	\$117.00	Bldg. – 9/29-10/1/04 – Brookfield Plumbing Inspector Certification
D. Wheaton	\$117.00	Bldg. – 9/29-10/1/04 – Brookfield Plumbing Inspector Certification
T. Kucharski, P. Dirksmeyer K. Walbrant	\$60.00	Forestry – 10/1/04 – Milwaukee Emergency Storm Response
R. Lenski	\$303.30	Assessor – 9/21-9/23/04 – Fontana Annual League of WI Municipalities Conf.
J. Wojcehowicz	\$51.32	Water – 9/27/04 – Chicago, IL AWWA – Water Distribution Conf.
T. Miller	\$25.10	Police – 9/28-9/30/04 Basic Breath Examiners Specialist Course
S. Schoofs	\$25.57	Police – 9/20-9/22/04 – WCTC Patrol In-Service Training
S. Alioto, G. Raymond	\$354.00	Police – 6/28-7/2/04 – Ft. McCoy Technical Crash Investigation Course
M. Pearson	\$27.00	Police – 9/27-9/29/04 – WCTC Patrol In-Service Training
B. Skornia	\$27.00	Police – 9/27-9/29/04 – WCTC Patrol In-Service Training
J. Griffin	\$26.36	Police – 10/4-10/6/04 – WCTC Patrol In-Service Training
P. Kaine	\$25.54	Police – 9/28-9/30/04 – Waukesha Basic Breath Examiners Specialist Course
S. Kirby	\$27.00	Police – 10/4-10/6/04 – WCTC Patrol In-Service Training

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
D. Hanson	\$67.52	Public Works – 9/21-9/22/04 – Green Bay APWA Snow Plow Rodeo
M. Curtis	\$415.63	Assessor – 9/21-9/24/04 – Fontana Annual League of WI Municipalities Conf.
A. Kesner	\$1,911.02	Legal – 10/5-10/8/04 – San Antonio, TX IMLA Conference
E. Krueger	\$773.85	Health – 9/20/-9/22/04 – Norfolk, VA 6 th National Conf. on Immunization Coalition

Moved by Ald. Casey, seconded by Ald. Maher that the vouchers
be allowed and paid – 7

The meeting adjourned at 8:55 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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