

CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, September 28, 2004

Committee Room #2

PRESENT: Alds. Bruderle-Baran, Casey, Grimm, Herzog, McCarthy, Stepaniak – 6

EXCUSED: Alds. Jenkins, Maher

ALSO PRESENT: A. Kesner, City Atty.; R. Braier, Finance Dir.; J. Cameron, Admin. Intern; W. Kappel, Public Works Dir.; C. Ledesma, City Clerk

Ald. Bruderle-Baran as Chair called the meeting to order at 8:37 p.m.

Special Budget & Finance Committee meeting to be held October 5th

Mr. Braier requested a special Budget and Finance Committee meeting to be held on October 5, 2004 in order to present a resolution authorizing the borrowing of \$2,225,000 and providing for the issuance and sale of general obligation refunding bonds. The committee received a copy of the resolution in advance.

Moved by Ald. Stepaniak, seconded by Ald. McCarthy to approve
a special Budget and Finance Committee to be held on October 5,
2004 – 6

Transfer of funds from the Reserve for Contingencies and the Public Works Payroll account to cover the cost of the special election to be held on October 12, 2004 and the salaries of two election machine custodians

Ms. Ledesma said that a special election has been called for October 12, 2004 in the seventh aldermanic district. There are insufficient funds in the Elections budget to cover all the costs of an additional election. She recommended the transfer of \$2,960 from the Reserve for Contingencies into various elections budget accounts to cover the cost of the special election. She also recommended the transfer of \$1,900 from the appropriate public works payroll account into the elections payroll account to cover the salaries of two election machine custodians.

Moved by Ald. McCarthy, seconded by Ald. Grimm to recommend
approval of the transfer of funds in the amount of \$2,960 from the
Reserve for Contingencies and \$1,900 from the the Public Works
Payroll accounts for costs related to the special election to be held on
October 12, 2004 – 6

Transfer of funds from the Reserve for Contingencies to pay for 5 hours of data entry each week for up to eight weeks in the municipal court office for warrant preparation

Ms. Ledesma said an employee in the municipal court office is on medical leave for 6-8 weeks, some of it unpaid. There is enough money in the payroll account to pay for temporary office help for up to 8 weeks at up to 20 hours per week. There are not enough funds to pay for 5 hours of data entry each week for the preparation of warrants for issuance. The police department is concerned about the volume of warrants to be processed at the

end of the employee's 8-week absence if none are done in the interim. The police department has requested that warrant preparation continue during the employee's absence, but they do not have any available funds to pay for the five weekly hours of data entry. She recommended that \$650 be transferred from the Reserve for Contingencies into the municipal court payroll account to pay for 5 hours of data entry each week for up to eight weeks for warrant preparation.

Moved by Ald. Stepaniak, seconded by Ald. McCarthy to recommend approval of the transfer of \$650 from the Reserve for Contingencies to the municipal court payroll account to pay for 5 hours of data entry each week for up to eight weeks for warrant preparation – 6

Installation of traffic control signals at Watertown Plank Road and Innovation Drive

Mr. Kappel said it is anticipated that the additional trips generated by GE Healthcare and other development within the Milwaukee County Research Park will warrant a traffic signal at the intersection of Innovation Drive and Watertown Plank Road. The City of Milwaukee, Milwaukee County, Wisconsin Department of Transportation (DOT) and the City of Wauwatosa are currently in joint discussions regarding funding an area wide traffic impact analysis. Results from the study may not be available in time to be able to design and construct signals at Innovation Drive and Watertown Plank Road prior to GE Healthcare opening in early 2006. He recommended analyzing that intersection on a faster schedule. Results from this analysis will be incorporated in the area wide traffic impact analysis that the city is jointly working on.

Mr. Kappel said the analysis, design and construction of the intersection permits for Watertown Plank Road and Innovation Drive can be fully funded by Tax Incremental Finance (TIF) district No.2. The professional services fees are estimated to be between \$15,000 and \$25,000. He recommended the following: 1) amending the professional services contract with Traffic Analysis & Design Inc. up to \$25,000, and 2) authorize the engineering services division to proceed with preparing plans and specifications for intersection improvements. Construction of the improvement is scheduled for 2005.

Ald. Grimm asked about the underground piping. Mr. Kappel said some of the piping is in. Ald. Grimm asked about reimbursement from the county. Mr. Kappel said the Research Park is technically all part of Wauwatosa including the intersection. Mr. Kesner said that originally the county owned the land prior to the creation of the Research Park. He added that the county does not have the power to create a TIF district.

Moved by Ald. Casey, seconded by Ald. Herzog to recommend approval of the following: 1) amend the professional services contract with Traffic Analysis & Design, Inc. for up to \$25,000, and 2) authorize the engineering services division to proceed with preparing plans and specifications for intersection improvements – 6

Claim of Katherine James, 421 W. Lloyd Street, Milwaukee

Mr. Kesner said Ms. James was at the bank on the corner of N. 88th Street and Pasadena Blvd. when the underside of her car was damaged by running over the curb. She claimed that broken curbing caused the damage. He said that Mr. Kappel has inspected the area and didn't find any broken curbing. Mr. Kesner recommended denial.

Moved by Ald. Casey, seconded by Ald. Stepaniak to recommend denial of the claim – 6

Vouchers

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
R. Gruebling	\$429.46	Treas. – 9/8-9/10/04 – Eau Claire MTAW Fall Conference
R. Martins	\$26.60	Police – 9/13-9/15/04 – WCTC Pewaukee Patrol In-service Training
W. Kappel	\$1,377.68	Engin. & Oper. – 9/11-9/15/04 – Atlanta, GA APWA International Congress
J. Wojcehowicz	\$75.00	Water – 8/12/04 – Madison Seminar
J. Wojcehowicz	\$482.35	Water – 9/14-9/17/04 – Appleton Wisconsin Water Association Conference
T. Brenzel	\$27.00	Police – 9/20-9/22/04 – WCTC Pewaukee Patrol In-service Training

Moved by Ald. Casey, seconded by Ald. McCarthy that the vouchers
be allowed and paid – 6

The meeting adjourned at 8:48 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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