

CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, May 11, 2004
Committee Room #2

PRESENT: Aids. Bruderle-Baran, Casey (8:19 p.m.), Grimm, Herzog, Jenkins, McCarthy, Stepaniak – 7

EXCUSED: Ald. Maher

ALSO PRESENT: T. Wontorek, City Admin.; A. Kesner, City Atty.; R. Braier, Finance Dir.; W. Kappel, Public Works Dir.; Chief B. Weber, Police

Ald. Bruderle-Baran as Chair called the meeting to order at 8:11 p.m.

Award of bid for official newspaper for the city's legal publications

Mr. Kesner said that the City Clerk advertised for bids for the official newspaper for the city's legal publications as annually required by State Statute. The only bid received was from Community Newspapers, Inc. and they have decreased their rates. The recommendation was that the bid be accepted as submitted.

Moved by Ald. Jenkins, seconded by Ald. Stepaniak to recommend approval of the award of bid – 6

Change of Purpose to the equipment reserve account and the purchase of two replacement squad cars

Mr. Kappel said that over the past two weeks in separate incidents, two front line police squads have been damaged beyond repair. At least one of these cases will have an insurance claim for damages. They had set aside \$150,000 in the equipment reserve account for a backhoe loader for the water department; this piece of equipment will actually cost \$80,000. They would like to use the balance of \$70,000 to replace the squad cars. A new car costs \$21,977. Two squads would cost approximately \$43,954. The current balance in the public safety vehicle reserve account is \$3,661. An additional \$40,500 is needed for the purchase. They are estimating that the insurance settlement will be at least \$10,000. The insurance money will go back to the equipment account. The net cost for the two cars is therefore estimated at \$33,954. They will have to place orders for the squad cars no later than May 20th in order to get delivery in 2004.

Moved by Ald. Stepaniak, seconded by Ald. Jenkins to recommend approval of the change of purpose and the purchase of two replacement squad cars – 6

Fund Transfer from the Reserve for Contingencies for attorney fees for collections

Mr. Kesner said that on February 3, 2004 the Common Council awarded a contract to the Kohn law firm of Milwaukee for collections of past due personal property taxes and property damage invoices owed to the city. An issue that was not addressed at the time was the method by which the city would account for the fees. The Comptroller's office has suggested that a new budget line be created in the City Attorney budget for that purpose. They have created a sub-account under Sundry Contractual Services specifically related to collections. Accounting practices also require that appropriate funds be transferred into this account in order that the Kohn law firms' fee amounts can be credited to the accounts of the persons from whom they are collected. Mr. Kesner

requested a transfer of \$35,000 from the Reserve for Contingencies to this collections sub-account. This should be sufficient to cover the Kohn fees, based upon approximately \$175,000 in invoices which were turned over to them and assuming a 75% collection rate on that amount. Already incurred fees of approximately \$14,000 will be deducted from this account when they are credited towards the individual debtors who have paid in response to Kohn's efforts. He said the money does not go to particular departments; it goes into the General Revenue Fund.

Ald. McCarthy asked why the funds were uncollectible. Mr. Kesner responded that some of the debts were old and hard to track. Some were from this year and required follow-up which was time consuming and difficult to do. The Kohn law firm specializes in tracking down people and companies that are hard to locate. He added that people seem to respond more strongly to outside attorneys.

Moved by Ald. McCarthy, seconded by Ald. Herzog to recommend approval of the fund transfer – 7

Vouchers

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
S. Kirby	\$27.00	Police – 5/3-5/5/04 – MATC Patrol In-service Training
S. Presnal	\$240.00	Inspec. – 1/6-4/13/04 – Milwaukee Comm. Bldg. Inspec. Cert. (Tues. – 15 weeks)
M. Swanson	\$63.71	Health – 4/26/04 – Madison Communicable Diseases Spring Seminar 2004
J. Reit, D. Leone, D. Davidson	\$180.00	Police – 4/27/04 – Milwaukee Labor & Employment Law Symposium
C. Fox	\$39.00	Police – 4/25-4/27/04 – Appleton FTO Supervisor Update Training
P. Clarey	\$42.73	Police – 4/25-4/27/04 – Appleton FTO Supervisor Update Training
R. Sadowski	\$25.85	Police – 4/26-4/28/04 – MATC Advanced Patrol In-service Training
R. Gruebling	\$350.18	Treas. – 4/29-4/30/04 – Middleton Treasurer's Assoc. Spring Conference
C. Fox, M. Presper	\$219.26	Police – 4/12-4/14/04 – Appleton Traffic & Impaired Driver Training
P. Clarey, C. Fox, G. Witkowski	\$335.91	Police – 4/25-4/27/04 – Appleton Field Training Supervisor Course
P. Roberson	\$281.68	Police – 4/25-4/28/04 – La Crosse Basic Forensic Interview Training

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
A. Kesner	\$40.75	Legal – 4/22/04 – Milwaukee CLE Meeting and Luncheon
S. Javoroski	\$27.23	Health – 4/30/04 – Oconomowoc Communicable Diseases Spring Seminar 2004

Moved by Ald. Casey, seconded by Ald. Grimm that the vouchers be allowed and paid. Vote on the motion Ayes: 6, Noes: 0, Present: 1 (McCarthy)

Moved by Ald. Stepaniak, seconded by Ald. Casey to convene into closed session per Wis. Stat. 19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, and may reconvene into open session – 7

The committee convened into closed session at 8:26 p.m.

Claim of Sharon Spears, 6318 W. Hampton Avenue, Milwaukee

Moved by Ald. Herzog, seconded by Ald. Grimm to recommend denial of the claim – 7

Claim of Arthur Cone, Jr., 4821 N. 22nd Street, Milwaukee

Moved by Ald. McCarthy, seconded by Ald. Casey to recommend denial of the claim – 7

Claim of Daniel Schmal, 533 N. 72nd Street

Moved by Ald. Stepaniak, seconded by Ald. Herzog to recommend denial of the claim. Vote on the motion was Ayes: 6, Noes: 1 (Grimm)

The meeting adjourned at 8:38 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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