

## CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER  
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### BUDGET & FINANCE COMMITTEE MEETING

Tuesday, March 30, 2004  
Committee Room #2

PRESENT: Alds. Bruderle-Baran, Casey, Grimm, Jenkins, Matthews, McCarthy, Stepaniak,  
Subotich – 8

ALSO PRESENT: T. Wontorek, City Admin.; A. Kesner, City Atty.; R. Braier, Finance Dir.; Chief D.  
Redman, Fire; N. Kreuser, Health Off.; L. Nielsen, Pub. Health Nursing Supv.; K. Isleb,  
Assessor; J. Bembenek, Purchasing Mgr.

Ald. Stepaniak as Chair called the meeting to order at 8:03 p.m.

#### **Amendment to the 2003 Assistance to Firefighters Grant (AFG) for upgrade of radio system to allow for purchase of a thermal imaging camera (TIC)**

Chief Redman said in 2003 they received a Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) to upgrade the radio system in order to allow for the purchase of a Thermal Imaging Camera (TIC). They excluded field status reporting capability due to lack of compatibility in software and excessive cost. This left \$16,495 in project funds not committed. The AFG allows for inclusion of TICs, but FEMA will have to approve the amendment. He said the department currently owns two old style TICs and just received one new style camera under the state administered Homeland Security equipment program. The newer TIC is far superior to the older ones. They have heat sensors and are approximately 1/3 the weight of the old TICs. They would like to equip one truck at each fire station with a new TIC. The second TIC will cost approximately \$8,000 and the balance will be used to purchase spare radio batteries. The third unit will be funded from the department's donations for equipment funds as soon as sufficient funds are available. There is no additional cost to the city. He recommended authorization to seek an amendment to the 2003 AFG grant to include one TIC.

Ald. Jenkins asked about the life expectancy of the TICs. Chief Redman responded that because the technology has improved significantly, the TICs can usually last approximately 7-10 years.

Moved by Ald. Casey, seconded by Ald. McCarthy to recommend approval of the amendment to the 2003 FEMA grant to include the purchase of one Thermal Imaging Camera – 8

#### **Refurbishing of fire department pumpers**

Chief Redman said additional work needs to be done to refurbish pumper #F-211. They also plan to refurbish pumper #F-212 this year rather than postponing the repairs for another year. Pumper #F-212 is showing deterioration of metal surfaces and needs preventative body work. American LaFrance North Central has been refurbishing pumper #F-211 and has quoted an estimate of \$10,500 for the work needed on pumper #F-212. He requested that the competitive bidding process be waived based on the following: 1) American LaFrance North Central was the low bidder for the work on pumper #F-211, 2) the factory is familiar with the apparatus because the repair facility is where the truck was originally built, and 3) the quote price is competitive for the work being done. He recommended approving \$950 to do additional work on pumper #F-211 for a total cost of \$27,050, \$10,500 to refurbish pumper #F-212, and to waive the competitive bidding process by awarding the work on pumper #F-212 to American LaFrance North Central.

Moved by Ald. Grimm, seconded by Ald. Subotich to recommend approval of the following: 1) additional work on pumper #F-211 for a total cost of \$27,050, 2) refurbishing pumper #F-212 for a cost of \$10,500, and 3) waiving the competitive bidding process and awarding the work on pumper #F-212 to American LaFrance North Central – 8

### **Wauwatosa Economic Development Corp. (WEDC) 2004 Strategic Plan**

Mr. Robert Gintoft, WEDC Board member, 8016 Stickney Avenue, said the challenges the WEDC faced in 2002-03 were mainly fiscal. They have put together a different staffing model. They will have one full time staff instead of two. The staff person will have the assistance of consultants. The plan for 2004 includes the following: 1) turning around any negative perceptions toward the WEDC, 2) implementing neighborhood based plans to reinvigorate the business districts, 3) surveying all the businesses in Wauwatosa to determine their business and expansion needs, and 4) identifying and promoting underutilized sites and determining highest and best uses for those sites. They would also like to follow up on any ideas they receive from the public.

Mr. Gintoft said the WEDC budget will be based primarily on specific projects. They will utilize the majority of CDBG funds for administrative costs. They will also be pursuing foundations and corporations for donations and grants. Their goal is to develop an ongoing self-sustaining organization. They believe that public and private partnership is important.

John Yentz, WEDC Board Member, 6585 Washington Circle, said he has been on the board for three years. The last couple of years have been very rough. Since the WEDC relies so heavily on contributions from the business community, staying afloat has been very difficult. They are asking for the city's support to keep the corporation running. He said the people on the board are very committed to the WEDC. They have a strong group of people that can get things done and move projects along. He thanked the committee for the city's continuing support.

Ald. Matthews said a large part of the difficulties with WEDC had to do with the ability to raise funds. She was interested in seeing a strategy on paper for reaching fundraising goals. Ald. Bruderle-Baran said the WEDC will focus more on how to work with neighborhoods and business districts. They will also focus fundraising on specific projects and specific areas as well as a combination of approaches. They anticipate the same level of contributions for this year. She thought that connecting fundraising efforts with specific projects would be a good draw.

Moved by Ald. Matthews, seconded by Ald. McCarthy to authorize the next quarterly payment to the WEDC and to request a clarification of the corporation's fundraising strategy --

The committee members expressed their gratitude and support for the work being done by the WEDC Board of Directors. Ald. Casey liked the idea of a long term focused effort on the pre-development that is needed on North Avenue. He noted that there needs to be more done on W. Center Street.

Vote on the motion was Ayes: 8

### **Grant application on behalf of the Highlands Association for wall enhancements, restoration and improvements along Schoonmacher Creek**

Mr. Kappel said the Highlands Association is asking the city to submit a request for a Non-Point Source grant application in the amount of \$150,000 which requires a minimum 50% local cost share. The association has said they will provide the match. The area along Schoonmacher Creek is in bad shape. Restoration will likely exceed \$300,000. The city would not incur any financial obligation as a result of the application. He recommended submitting the application on behalf of the Highlands Association.

Ald. Bruderle-Baran asked about the flooding in the creek. Mr. Kappel responded that the creek is basically an open storm sewer and there is occasional flooding. He stressed that the city does not want to spend money on the improvements.

Moved by Ald. Bruderle-Baran, seconded by Ald. Jenkins to recommend approval to apply for a Non-Point Source grant application on behalf of the Highlands Association in the amount of \$150,000 --

Ald. Grimm expressed concern that the Highlands Association would ask the city to contribute money to the restoration in the future. Mr. Kappel responded that there is nothing that commits the city to pay anything towards the grant. The repairs are needed, but he reiterated that there is no cost to the city.

Vote on the motion was Ayes: 7, Noes: 1 (Grimm)

### **Copier replacement for the health department**

Mr. Bembenek said the health department has a copier that is no longer in good working condition. They can replace the copier with a new digital copier and still have an annual savings of \$542.40 with a savings of \$2,169.60 over the life cycle. He recommended entering into a 48 month rental/lease agreement with the low bidder, Konica/Minolta Corp. and United Leasing for a total cost of \$171.80 per month.

Moved by Ald. McCarthy, seconded by Ald. Subotich to recommend approval for a 48 month lease agreement with Konica/Minolta Corp. and United Leasing for a copier in the health department – 8

### **Purchase of flu vaccine for the 2004-2005 winter season**

Mr. Bembenek said the health department has had a difficult time obtaining flu vaccine in the last couple of years. The problem was with the vendor they were using. The Common Council recommended that the health department research a new, more reliable supplier. Last year the order was split between the Tri-State supplier and Aventis Pasteur, Inc. The department had a problem getting the vaccine from the Tri-State supplier, but no problems with Aventis Pasteur. He recommended approval of the purchase.

Ald. McCarthy asked if the order will be sufficient to cover the whole flu season. Ms. Nielsen responded that they order 200 vials with 10 shots per vial. The order should be sufficient. She added that this year flu vaccine will cost \$25 per person. Most of the population is on Medicare which will cover the cost for those individuals.

Moved by Ald. McCarthy, seconded by Ald. Casey to recommend approval of the purchase of flu vaccine from Aventis Pasteur, Inc. in the amount of \$16,307.20 – 8

### **Purchase of proprietary software interface for the police and court clerk departments**

Mr. Wontorek said there is a records management problem between the police department software and the court clerk software. Both systems are independent of one another requiring duplicate data entry as citations are generated by the police department. The proprietary software interface will reduce the errors and eliminate data entry backlog. The total cost is not to exceed \$7,500 with \$2,000 provided by a fund transfer from the Information Systems department. The balance is requested from the Reserve for Contingencies. He recommended purchase of the interface as it will help eliminate the backlog.

Ald. Bruderle-Baran said she saw the extent of the problem at the police department. The interface will greatly reduce the hours spent on entering data.

Moved by Ald. Bruderle-Baran, seconded by Ald. Casey to recommend approval of the purchase of the proprietary software interface in an amount not to exceed \$7,500 – 8

**Blue Cross Blue Shield grant funding to augment public health programming**

Dr. Kreuser said there are two opportunities for public health grant funding through the new Blue Cross Blue Shield (BCBS) money in 2005. The health department has been asked by the State of Wisconsin Department of Health and Family Services Division of Public Health and the UW Medical College to be fiscal agent for an injury prevention grant related to building a statewide data collection system. The funding consists of \$150,000 for each of three years beginning in 2005. This grant would augment the health department’s Focus on Health community priority of injury prevention. The second grant opportunity would be written by the health department in collaboration with the City of Wauwatosa Senior Commission. There is a need for funding in the form of a single point of contact to provide information and resources for all Wauwatosa seniors. The proposal is for a pilot project which involves a part-time senior coordinator position to be housed in the health department. The funding would be for 3 years at \$150,000 each year. She said there is no required match for the BCBS grants. The health department would ask for 15% as fiscal agent for each grant or approximately \$22,500. All expenses for the proposed projects would be covered by grant funds. She recommended seeking Blue Cross Blue Shield grant funding to augment public health programming.

In response to questions from Ald. Matthews regarding the frequency of Wauwatosa’s health department being asked to be fiscal agent on grant projects, Dr. Kreuser said the state views the Wauwatosa health department as the leader in this area. She added that the department would not consider taking these projects on if they were not a fit for this community. Ms. Nielsen said the state is looking for an agency that has fiscal agent and consortium experience. The Wauwatosa health department is the only one in the area with that experience. Ald. Matthews asked if \$22,500 will be enough to cover expenses. Dr. Kreuser affirmed that it will cover expenses and added that the health department will come away with a model program for the City of Wauwatosa.

Moved by Ald. Matthews, seconded by Ald. McCarthy to recommend approval to seek Blue Cross Blue Shield grant funding to augment public health programming – 8

**Vouchers**

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
L. Vetter	\$38.59	Police – 3/22-3/26/04 – Blackhawk Tech. Coll. Field Training Officer Training Course
C. Mason, D. Twinem, M. Sobieski	\$225.00	Water – 3/11/-04 – Brookfield Safety Seminar – WI Water Assoc.
M. Pearson	\$87.58	Police – 3/7-3/12/04 – Ft. McCoy Basic Drug Investigation School
H. Bacon, M. Deisinger, S. Kirby, M. McDermott, M. Schultz, D. Semega	\$2,077.73	Police – 3/1-3/5/04 – Ft. McCoy Firearms Instructor Certification Course
T. Wontorek	\$372.98	Admin. – 3/3-3/5/04 – Fond du Lac WCMA Professional Seminar
D. Redman	\$346.70	Fire – 3/3-3/5/04 – Wisconsin Dells WI Fire Chiefs Educ. Assoc. Spring Conf.

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
T. Kucharski, P. Allen, R. Mente, B. Dess	\$40.00	Parks – 3/11/04 – Pewaukee 2004 Spring Valley Turf Fair

Moved by Ald. Casey, seconded by Ald. Bruderle-Baran that the vouchers  
be allowed and paid – 8

**Claim of Matthew Plummer, 7512 W. Center Street**

**Property tax refund claim of Patrick Ciriacks, 12020 Meadow Court**

**Property tax refund claim of the following: 1) Covenant Healthcare Inc., 10010 W. Blue Mound Road, 201 N. Mayfair Road, and 4500 Harley Davidson Avenue; 2) FH Healthcare Development Inc., 9200 W. Wisconsin Avenue; 3) United Dynacare, LLC, 9200 W. Wisconsin Avenue; and 4) Milwaukee Regional Medical Center, Day Care, 8624 Watertown Plank Road**

On the advice of Mr. Kesner, it was the consensus of the committee to hold the three Covenant Healthcare Inc. property tax refund claims until the next meeting.

Moved by Ald. McCarthy, seconded by Ald. Casey to convene into closed  
session per Wis. Stat. 19.85(1)(g): Conferring with legal counsel for the  
governmental body who is rendering oral or written advice concerning  
strategy to be adopted by the body with respect to litigation in which it is  
or is likely to become involved, and may reconvene into open session – 8

The committee convened into closed session at 9:15 p.m.

Ald. Bruderle-Baran left the meeting at 9:26 p.m. and recused herself from the last three property tax refund claims.

The meeting adjourned at 9:34 p.m.

Carla A. Ledesma, City Clerk  
City of Wauwatosa

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