

## CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER  
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### BUDGET & FINANCE COMMITTEE MEETING

Tuesday, January 6, 2004

Committee Room #2

PRESENT: Aids. Bruderle-Baran, Casey, Grimm, Jenkins, Matthews, McCarthy, Stepaniak,  
Subotich – 8

ALSO PRESENT: T. Wontorek, City Admin.; R. Braier, Finance Dir.; T. Otzelberger, Info.Sys. Mgr.;  
N. Kreuser, Health Officer; L Nielsen, Pub. Health Nurse Supv.

Ald. Stepaniak as Chair called the meeting to order at 7:18 p.m.

#### **Contract with ETI Corporation to provide special assessments software and carry over of \$7,000 to the 2004 Budget**

Mr. Otzelberger said the special assessments software was developed in-house approximately 15 years ago. They are phasing out the Unisys operating system that currently runs the software. He noted that moving away from a proprietary operating system such as Unisys will remove a significant amount of annual costs. They have converted all but two software programs. He said another benefit of moving away from the Unisys operating system is that systems integration is more easily accomplished. They have been working with ETI Corporation on the business licensing and voter registration software. ETI is also working with the City of Eau Claire. Coordinating with Eau Claire would create some economy of scale. He recommended approval of the contract in an amount not to exceed \$14,950. The \$7,000 to be carried over is part of that amount.

Moved by Ald. McCarthy, seconded by Ald. Casey to recommend approval of the contract with ETI Corporation in an amount not to exceed \$14,950 and to carry over \$7,000 to the 2004 Budget --

Ald. Casey asked for the name of the other program that was the last to be converted. Mr. Otzelberger responded that the last program to be converted is the retiree billing system. He added that they would like to have everything done by the end of the year. Ald. Casey asked if it was possible to be certain that the cost for the ETI Corporation contract is within the market cost of other software program conversions. Mr. Otzelberger replied that it is difficult to arrive at a consistent price because the operations of each city differ. It was his opinion that the pricing is very good.

Ald. Grimm asked why the department was bypassing the bidding process. Mr. Otzelberger explained that the department has had a very good working relationship with ETI Corporation. A formal bidding process would take considerable staff time and delay the conversion for a significant amount of time. The delay would cost the city more in the long run. He stressed that in the interest of saving time and money, it would be good to complete the project as quickly as possible. He noted that the city will also save money by collaborating with the City of Eau Claire. The more vendors added to the project, the more difficult the integration becomes.

Ald. Casey asked how much the carrying costs were to continue with the Unisys operating system. Mr. Otzelberger said the costs were approximately \$30,000 per year. There will still be hardware maintenance costs after the conversion, but they will be approximately half the yearly cost for an ultimate savings of approximately \$15,000. He noted that the savings alone will pay for the project.

Vote on the motion was Ayes: 8

**Contract with Emory University to improve epidemiologic surveillance knowledge of local public health departments**

Dr. Kreuser said that epidemiologic surveillance knowledge of local public health departments was one of the objectives of the bioterrorism consortium. Emory University has one opening in January 2004 for this project. She recommended approval of the contract with Emory University as the sole source vendor for the project.

Moved by Ald. Bruderle-Baran, seconded by Ald. Matthews to recommend approval of the contract with Emory University --

Ald. Casey asked that the health department check on the per diem hotel expense involved and whether that includes meals plus the hotel cost.

Vote on the motion was Ayes: 8

The meeting adjourned at 7:28 p.m.

Carla A. Ledesma, City Clerk  
City of Wauwatosa

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